

# Manoj Kumar

Phone: +91 7768960888 / 8876967523 (M) / +91 532 2441160 (R)

E-Mail: manoj\_jul7@rediffmail.com / manojhbti@gmail.com

**Seeking senior level managerial assignments in Management & Operations with a growth oriented organisation.**

**Location Preference: North India / Central India / South India**

## PROFESSIONAL SYNOPSIS

- A dynamic professional with **over 19+ years** of rich experience in Production, Process Enhancements and Man Management.
- Expertise in designing world class systems and implementing various projects that will enable organisation to consistently meet and enhance customer satisfaction.
- Adept in handling overall operation related activities involving resource planning, reduction of down time, production and co-ordination with internal departments.
- Proficient in the implementation of 5S, Kaizen and EMS techniques for improving the operational efficiency and achieving cost savings.
- Successfully upgraded from ISO9001:2008 to ISO9001:2015
- Conversant with monitoring the performance on SAP daily basis by updating the database.
- **Post Graduate Diploma in Business Management (PGDBM) – Marketing and Bachelor’s Degree in Technology (B.Tech.) – Chemical Engineering(H.B.T.I Kanpur).**
- An effective communicator with excellent relationship management skills and strong analytical, problem solving & organisational abilities.

## ORGANISATIONAL EXPERIENCE

<u>Tenure</u>	<u>Company Name</u>	<u>Designation</u>
Since March'16- Present	HIL Ltd. (C.K. Birla Group Co.)	Manager (QA)
Since May'11 – March'16	Assam Roofing Ltd.	Manager (QC&QA)
Dec'09- May2011	HIL Ltd (C.K. Birla Group Co.)	Manager (QA&QC)
Jan'07 – Dec'09	A. Infrastructure Limited (Kanoria Group Company)	Manager (QC)
Sept'05 – Sep'06	HIL Ltd. (C.K. Birla Group Co.)	Assistant Manager (Projects)
Jul'98 – Jun'03	Avantha Group (Formerly Thapar Group)	Production Engineer

## NOTABLE ACHIEVEMENTS KEY DELIVERABLES

We have increased the productivity at **Assam Roofing Ltd.** from **66000MT to 88000MT (33% increase)** by process improvements and downtime reduction techniques as well as innovation, we have also reduced cost of production by reducing cost of raw materials by furnish modification and innovation(R/M cost reduced by 800-1500 INR per MT). We have reduced bearing failures at main machine by introducing waterproof Greece (25bearing failures in a month to only 5 bearing failures in a month, which also increased our M/C running available time)

### **Man Management**

Directing, leading and motivating workforce; imparting continuous on-the-job training for accomplishing greater operational effectiveness / efficiency.

Working on succession planning of the workforce, shift management activities, appraising the member's performance & providing feedback.

### **Process Enhancement**

Identifying scope for

- OEE improvement through process stabilization.
- Planning, implementing & monitoring of technological changes as a part of the TPM & TQM team to enhance operational efficiency.
- Modifications in equipment, process flow, working practices, consumables, power, etc. for controlling & reducing conversion cost per unit produced.

Implementing 5S, Kaizen and EMS techniques for cycle time reduction, entailing identification of opportunities, analysis of data, conduction of tests, cost benefit analysis, implementation and post audits.

Executing cost saving techniques / measures and modifications to achieve substantial reduction in expenditures and work within the budget.

### **Quality Assurance / Quality Control**

Taking stringent quality measures including preparation / maintenance of necessary documents related to **BIS & pollution control board** to ensure compliance with above standards & customer requirements of A.C Sheets & Boards.

Implementation of Why- why Analysis for monitoring CTQ's (Critical To Quality) in manufacturing process to ensure reliability of the product i.e A.C Sheets & Boards.

Periodic conduct of internal audits to assess the status of deployment of systems and taking corrective measures for achieving organisational objectives.

Looking after the measurement cost of quality.

Looking after all customer complaint related to quality issues in minimum time to satisfy the customers.

Taking regular feedback from marketing as well as customer to improve our quality accordingly to delight the customers and also try to fulfil their expectation.

### **Incoming Materials Inspection**

Implementing inspection & testing for incoming raw material (CEMENT, FLY ASH, PULP & FIBRE) and preparing V.Q.R (Vendor Quality Rating) & I.Q.C. check sheet of various components on A.C Sheets & Boards manufacturing.

Working in close coordination with vendors by providing technical guidance and deployment of quality plan for delivering raw materials with in the set norms, also monitor the non-conformance in raw material.

Planning and conducting raw material section & process audits at our end, system up-gradation and rejection control through various modern tools & techniques.

Conducting periodic evaluation of vendor performance in terms of quality, delivery and service and seeking corrective measures in improving the quality of raw materials.

Audit conducted on finished goods on daily basis to take corrective actions, if required on daily basis in process improvement and also it helps to reduce the rejections.

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### **SEMINAR ATTENDED**

"Cost reduction in Asbestos Sheets production by innovation".

"Dealers Problems Identification to Improve the Sales".

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### **QUALIFICATIONS**

- **Post Graduate Diploma in Business Management (PGDBM) – Marketing from Indian Business Academy, Bangalore in 2005.**
  - **Bachelors Degree in Technology (B.Tech.) – Chemical Engineering from Harcourt Butler Technological Institute (H.B.T.I.), Kanpur in 1998.**
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## ACADEMIC PROJECTS

### Summer Training

**Project :** Heat Exchanger Design  
**Company :** IFFCO, Phoolpur, Allahabad  
**Duration :** 8 Weeks  
**Scope :** Heat Exchanger Design provides a simple and effective way for the thermal design and rating of shell and tube heat exchanger, prod heat exchanger design analyses all the common heat exchangers processes.

### Summer Internship

**Project :** Identifying Perception of Users & Non-Users of Solar Water Heater in Bangalore  
**Company :** Intesco Asia Limited, Bangalore  
**Duration :** 6 weeks  
**Scope :** The project was executed to identify the perception of users and non-users of solar water heater across Bangalore. It involved collecting 500 questioners from different parts of Bangalore and different type of users and non-users. It required interviewing around 300 people who are using the solar water heater in Bangalore.

## ADDITIONAL COURSE

Course on Basics of Computers (Windows, Internet, MS Projects) from NIIT in 1998.

## PERSONAL DETAILS

- o Date of Birth : 15<sup>th</sup> July 1974
- o Present Address : **Flat no- 505 Somnath CHS Pokhran Road no-2 VasantVihar Thane (W) Mumbai, India.**
- o Permanent Address :
- o Languages Known : Hindi and English

**Place: Mumbai**

**Manoj Kumar**

**Notice Period- Two Month**