

ABHILASH ASHOKAN VADASSERY

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Date of Birth : 18th September 1993

“Seeking to continue my professionalism, where my dedication, expertise, and talent will definitely bring the organization creating a sharper edge within the industry. Aspire for a challenging role to contribute to the company’s growth and in turn ensuring personal growth within the organization”

➤ **WORK EXPERIENCE:**

AKBAR TRAVELS OF INDIA PARTNER LLC- MUSCAT, OMAN
ACCOUNTS OFFICER (OCTOBER 2018 TO JANUARY 2020)

- Handling daily accounting operation and finalization of accounts and audit.
- Monitoring receivable and ensuring the timely collection of receivables.
- Maintaining relationships with banks, customers, and suppliers for smooth and efficient work and cash flow management
- Overlooking Corporate Client accounts: Sending statements on a periodic basis and ensuring submission of Invoices on Time.
- Preparing MIS reports on a regular basis and report the same to Country head.

ARS ADVISORS (MUMBAI, MAHARASHTRA)
Accounts and Tax Consultant (August 2017 to June 2018)

- GST Calculation and timely filing of Returns and Forms.
- Preparation of Project reports involving Projected Balance sheet and Cash flow statements for various clients.
- Generating MIS Reports using Advanced Excel Functions.
- Tax Audit and Income tax return filing of Various Companies, Trusts, Partnership firms
- Assisting clients in developing an efficient tax management system for better Tax compliances.
- Liaising with the tax officials and other government authorities as and when required.
- Reviewing advance tax computation for corporates and Individuals.

SK. SHETTY & CO. Chartered Accountants (MUMBAI, MAHARASHTRA)
Accounts Executive (October 2015 to January 2017)

- Accounting services to Individual clients ranging from data entry to preparation of financial statements.
- Statutory Audit, Tax Audits and Income Tax return filing of various Companies, Trusts, Partnership Firms and the client base involved Manufacturing/Trading Companies, Stock Brokers and Consultants.
- Computation & payments of Tax Deducted at Source (TDS), Sales Tax & Service Tax for various clients along with preparations of submissions for Vat Returns / Vat Audit
- Negotiate and secure many positive outcomes from many federal and provincial tax authorities on behalf of clients.

SK. SHETTY & CO. Chartered Accountants (MUMBAI, MAHARASHTRA)**Fulltime Internship as Audit Assistant (September 2012- September 2015)**

- Prepare corporate and Individual Tax Returns.
- Calculate Individual and corporate tax installment payments.
- Assisting in Preparing VAT Return calculations and Computation of VAT payable.
- Performing Tax audit of various entities including manufacturing, Service sector, trusts, etc. and reporting the findings to the concerned authority.

➤ EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS:

Course	Board/ Institute/ University	% Obtained	Year of passing
CA – IPCC (Inter)	Institute of Chartered Accountants Of India	52%	May-2012
Master of Commerce	Mumbai University	65%	June 2018
Bachelor of Commerce	Mumbai University	80%	March-2014
A levels (Grade 12)	Billabong High International School (University of Cambridge)	61%	November-2010
IGCSE (Grade 10)	Pinnacle High International School (University of Cambridge)	82%	November-2008

➤ CERTIFIED COURSES & CO-CURRICULAR ACTIVITIES:

- Completed General Management and Communication Skills conducted by the Institute of Chartered Accountants of India
- Completed Mandatory Information Technology Course conducted by Institute of Chartered Accountants of India

➤ TECHNICAL SKILLS:

- Expert Knowledge of MS Excel (Including Lookup functions, Pivot Table and other functions used for MIS related report generation)
- Working Knowledge of MS Office Programs (Word & PowerPoint)
- Expert knowledge of Accounting Packages like Tally
- Working knowledge of Tax Related Package viz., Winman

➤ VOLUNTEERING EXPERIENCE

- **Akansha Foundation (Education for Children):** Taught Mathematics and English to over 35 underprivileged Students
- **Sight savers India:** Volunteered to raise funds to facilitate sight restoration surgeries.