

KONDIBA B. ANUSE

Mobil:- 9920772417

Email:- kondiba.anuse7@gmail.com

- * **CURRENT ORGANISATION** ▶ **Future Group**
- POST** ▶ **Team Leader**
- DURATION** ▶ **15th May 2018 to till Date.**

JOB PROFILE

- ▶ Good Customer Service
- ▶ Checked the daily basis net & clean the entire store.
- ▶ Send the all report weekly basis in head office.
- ▶ Handling the all types of customer complaints.
- ▶ Handling the all delivers to proper dispatch the customer place.
- ▶ Do the daily basis happy calling.
- ▶ Handling the all staff & taking briefing for achieve the sales & target.
- ▶ Give the proper solution of the customer
- ▶ Weekly & monthly achieve the sale & target.
- ▶ Handling the SAP software.
- ▶ Update daily basis all checklist
- ▶ Every after one month's do the stock take.

PERSONAL STATEMENTS

I would like to continue my career in an organization that provides me good training and gives me specific job responsibilities and provides sufficient tools to fulfill my responsibilities. I want to build my career in organization, which offer me stability and growth and a healthy working Environment and competitive remuneration. I am confident that i will be able to contribute to the success of the organization b combining some of my basic strengths with the experience gained in very short time frame.

- * **ORGANISATION EXPERIENCE** ▶ **LG Electronics India Pvt.Ltd (Essar Group)**
- POST** ▶ **Sr. Sales Associate**
- DURATION** ▶ **02th July 2017 to 10 Jan 2018.**

JOB PROFILE

- ▶ Proper Guideline for the Customer.
- ▶ Checked the Daily Basis Net & Clean the Interior Store.
- ▶ Send the all M.I.S. Report Weekly Basis.
- ▶ Maintain the all stock Category Wise on the floor Display.
- ▶ **Do** the proper inward & outward processor.
- ▶ Cash still Management.
- ▶ Handling the all staff & Every Monday Briefing for achieve the sales & target.
- ▶ Taking care of all good's order.
- ▶ Weekly achieve the sale & Target.
- ▶ Handling the JDA Software.
- ▶ Every after one month's do the stock take.
- ▶ Update daily basis all checklist

ACCOMPLISHMENTS

- ▶ Repeatedly named "Employee of the Month" at both companies in recognition of excellent job performance and customer service.
- ▶ Commended by supervisors for flexibility in changing work hours when asked and filling in during scheduled off-days for absent employees.
- ▶ Honored with repeated awards for cash handling accuracy, with zero overages/shortages month-over-month.
- ▶ Displayed a positive, helpful attitude on a daily basis that was consistently praised by customers and employers alike.

* **ORGANISATION EXPERIENCE** ▶ Reliance Digital Jio

POST ▶ Team Leader

DURATION ▶ 17st Jan.2017 to 20th May .2017

JOB RESPONSIBILITIES

- ▶ Customer service.
- ▶ Promoting sale.
- ▶ Handling All Dept. good's Order.
- ▶ Managing stock on the floor.
- ▶ Displaying stock.
- ▶ Replacement All Stock to Date Wise On Self.
- ▶ Check the Daily Basis Expiry Date.
- ▶ Maintain The All Display Good & Proper On The Floor.
- ▶ Weekly & Monthly Achieve the Sale's & Target.
- ▶ Every After Three Month's do the stock take.

- To maintain the highest possible level of store standard as per company guideline.
- . To train the staff and initiating them to provide the excellent customer service all the Time through product knowledge and add on multiple sales.
- . To achieve store target on each and every opportunity.

* **ORGANISATION EXPERIENCE** ▶ The Mobile Store

POST ▶ Assisitant Store Manager

DURATION ▶ 15st Aug .2014 to 20th Dec .2016

JOB RESPONSIBILITIES

- ▶ Customer service.
- ▶ Promoting sale.
- ▶ Handling All Dept. good's Order.
- ▶ Managing stock on the floor.
- ▶ Displaying stock.
- ▶ Replacement All Stock to Date Wise On Self.
- ▶ Check the Daily Basis Expiry Date.
- ▶ Maintain The All Display Good & Proper On The Floor.
- ▶ Weekly & Monthly Achieve the Sale's & Target.
- ▶ Every After Three Month's do the stock take.

- To maintain the highest possible level of store standard as per company guideline.
- . To train the staff and initiating them to provide the excellent customer service all the Time through product knowledge and add on multiple sales.
- . To achieve store target on each and every opportunity.

PERSONAL PROFILE

- NAME** ▶ Kondiba B. Anuse .
- DATE OF BIRTH** ▶ 5 th July 1989.
- ADDRESS** ▶ Room No.166, SS-II, Sector-17,
Koperkhairne, Navi Mumbai.
400709.
- NATIONALITY** ▶ Indian
- LANGUAGES KNOWN** ▶ English, Hindi, Marathi.

QUALIFICATION

	Education	University	Year	Remark
1.	B.A.	Mumbai	2014	Passed
2.	H.S.C.	Mumbai	2009	Passed
3.	S.S.C.	Mumbai	2007	Passed

Additional Qualification

Basic in computer Application. & SAP Application.

Extra Curricular Activates :

- ▶ Participated in inter school and college competition and won prizes in the same
- ▶ Participated in cricket won and were the best player of the tournament.
- ▶ Reading books & listening music.

PLACE ▶

DATE ▶

Signature,

(Kondiba B.Anuse .)