

Arjoo Mahajan

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Objective

Seeking a position in an organization that provides me ample opportunity to explore & excel while carving out the niche for personal, professional as well as organizational goals **in the Industry.**

SKILLS

- Research and analysis
 - Positioning for success
 - Developing Strategic plans
 - Manage team
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PROFESSIONAL EXPERIENCE

Centre for Economic Policy Research, Chandigarh (CEPR)

Jan 2019 – March 2021

- Managed all the events held in CEPR like Conclave, stakeholders meeting, Roundtables and Group Discussions.
- Deep Study in Research and manage all work & seminar accordingly.
- Diverse range of experience in the field of secondary Research, content Creation on Various sectors of the economy.
- Assisted in editing a NITI Aayog project report on “Impact Assessment of Pradhan Mantri Kaushal Vikas Yojana” by CEPR.

Council for International Economic Understanding (CIEU)

Part-time March 2020- Nov 2021

- Managed all virtual events held in CIEU like one to one discussions, sessions, closed door roundtables, roundtables, conclaves and lectures.
- Write and edit content across Facebook and Twitter.
- Study Secondary Research, content creation on various sectors.

Modern Education College, Shimla

Sep 2017 – March 2018

- Prepared and delivered lecture to B.Ed and D.El.Ed Student.
 - Planned, evaluate and revised curricula, course content, materials and method of instruction.
 - Supervised B.Ed students Teaching Practice & research work as well as counseled students on academic opportunity.
 - Provide the Micro and Marco classes to the B.Ed. students along with field Trip.
 - Organized the student Co-Curricular activities during the course.
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Education Qualifications

- **Himachal Pradesh University, Shimla**
 - Masters of Arts (Sociology), Awaited
2017-2019
 - Masters of Education (M.Ed), Grade: 66.6%
2015-2017
 - Bachelors of Education (B.Ed), Grade: 71%
2014-2015

- **IGNOU**
 - Masters of Arts (Public Administration), Grade: 72%
2016-2018
- **PANJAB UNIVERSITY**
 - Bachelors of Arts, Grade, 54.54%
2011- 2014
- **Punjab School Education Board**
 - 12th Commerce, Grade: 69.6%
2011
- **Himachal Pradesh School Education Board**
 - 10th, Grade: 67.57%
2009
- 6 Months diploma in Computer Application from **NICT**, Chandigarh

Strengths

- Leadership Quality
- Hardworking & Punctual
- Positive outlook
- Consecrated towards teaching
- Willingness to learn

Place: Delhi

(Arjoo Mahajan)