Email: praharshadeep@gmail.com

**A.PRAHARSHA DEEP** Phone: 9849131699

# **Objective:**

To work under such environment where my skills are fully developed and utilized and also wish to take up any challenges that come under the way of my responsibility. Subsequently learning new things and contributing for the growth of organization and myself.

**Education**:

**Bachelor of Arts – Mass Communication and Journalism (2018)**

St Mary’s degree college, Hyderabad, India

**Board of Intermediate – BPC (2015)**

Sri Chaitanya college, Hyderabad, India

**Work Experience: Geo-Content Reviewer**

**8 months experience as process executive in Cognizant Solutions**

* Worked as a Geo-Content reviewer for Google client through Cognizant Employer.
* Created excel spreadsheets to track customers data and perform an intense reconciliation process.
* Pinpointing the new store location depending upon the user response only upon the business entity conformation.
* Perform implementation processing and quality assurance on updated and new data.
* Conformational tool and process needs, operations to functioning Google maps internally and externally.
* Correct business information on maps to emulate the right truth and ensure accuracy.
* Worked on maps as a part of special projects for locale United States.
* Including in evaluation, planning and implementation to help ensure that the finding which represents the investment of the stakeholders time are put to use.
* Active involvement in recommending improvements and simplifying internal tools English language command by conducting shadow sessions on floor, make reports/presentations to simplify and maintain the required decorum and sharing feedback with ops/leads.

**Skills:**

**Interpersonal skills**

**Customer Service Skills**

**Proficiency in english language**

**Public speaking skills**

**Objectives:**

* **Excellent computer proficiency.**
* **Meticulous, discipline and possess good working attitude.**
* **Able to handle work pressures and adhered to deadlines.**
* **Team player with excellent communication skills.**
* **Able to work in non-standard working hours and during holidays.**
* **Good knowledge on MS Office applications Implementation of quality controls, in line with agreed quality.**

**Professional Development:**

Microsoft Office, MS excel, Matlab

Graphic Design: Adobe Illustrator, Photoshop

**Co-curricular activities:**

Musician, bassist, play for several bands on a regular basis

Apart of all activities at church, which includes planning organizing and conducting events, logistics, voluntary work, audio and stage setup etc.

**DECLARATION:**

I do hereby declare that the information stated above is true to best of my Knowledge.

Date:

Place: