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| **Tejas Balkrushna Mane****Current Organization:**IVM TECHNOLOGIES LLP PUNE.**Email:**tmane808@gmail.com**Mobile:** +91 8830514889/ 9657456616**Personal Profile:** Date of Birth : 1st June, 1992Gender : MaleNationality : IndianMarital Status: SinglePermanent Location:A/P. Punvat, Tal. Shirala, Dist. Sangli, Pin-415408 | **CAREER OBJECTIVE:**To work in a challenging and creative environment while contributing to the goals and success of organization.**SUMMARY :**6.4yrs. of experience as Desktop support engineer and Senior System engineer. Maintained computers, Printers, network, Successfully managed AMC services of computer, networking, peripheral devices. Have worked on Printers, Routers, Switches, Severs, Firewalls. **Completed Global certifications of CCNA and MTA****HARDWARE SKILLS AQUIRED:*** Managing and maintaining servers, routers, switches, firewall.
* Computer assembling, dissembling, troubleshooting hardware.
* Installing and configuring peripherals, components and printers
* Deep knowledge of printers and cartage refilling.

**NETWORKING SKILLS AQUIRED:*** Configuring servers, routers, switches, firewalls.
* Configuring, managing other networking equipments.
* Network processing, centralized and distributed network connection.
* Installing, configuring and administrating networking technologies, IP Addressing, Subnetting.
* Configuring workstation for IP/IPX based LAN.
* Configuring DHCP Client/server.
* Backup management, data recovery.
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**PROFESIONAL EXPERIENCE:**

* **IVM TECHNOLOGIES LLP (Pune)**

 *October 2020 (senior hardware engineer)*

 **Domain** :       IT solution and services

* **3i Infotech Consultancy Services, Mumbai.**

*May 2018 to October 09, 2020. (Senior System engineer)*

**Clients**  : Indian Oil, Pune

**Domain** :       IT solution and services

**Tools**  :       Putty, VNC, VMware, Cisco Packet Tracer, Stellar Phoenix, Yodot

**Environment**  :       Windows 10, Windows7 , Windows8

**Hardware** : Firewall, Routers, Switches, Desktops, Access controllers

**RESPONSIBILITIES:**

* **1.4 years** of experience in hardware, software and networking services.
* Handle the daily client calls and manage to cover daily calls.
* Handle all systems across all client locations.
* Work on Load balancing, subnetting, IP addressing, S/W updates, Installing security patches, Configuring ACL.
* Work on data backup and data recovery.
* Work on Routing, Switching, Troubleshooting, Hardware assembling- dissembling, Server installation and configurations.
* Provide end point security services.
* Configure Outlook, Microsoft office, other software required by client.
* Manage to get required material on time and ensure to report issues for damaged and faulty materials.
* Provide work status report to Manager on weekly basis.
* Making sure that we are meeting client requirements on time with good quality.
* An effective communicator with excellent leadership, team management skills and strong analytical, problem solving & organizational abilities.
* Good Experience in Software, Hardware and Networking services.

**Description** : I am providing technical support services to Indian Oil corporation Ltd., Pune which includes managing network, desktops, printers, software, security, etc. I am handling three client locations. I manage materials on time so that to resolve customer issues on time to maintain customer satisfaction.

* **Professional Tech Solutions Pvt. Ltd, Porvorim, Goa:**

*June 2014 to April 2018 (As a Desktop support engineer + Team leader)*

**Clients**  : BSNL, Goa State co-operative bank, Public prosecution court, District court, Technical education department, TVS-e, etc

**Domain** :       IT solution and services

**Tools** :       Putty, VMware, Cisco Packet Tracker

**Environment**  :       Windows 10, Windows 7, Windows 8, Ubuntu, Linux

**Hardware** : Firewalls, Routers, Switches, Printers, Desktops, POS machines

**RESPONSIBILITIES:**

* **4.10 years** of experience in hardware, software and networking services.
* Worked as a device lead to handle team of 22 resources.
* Handled the daily client calls, allocation and consolidation of tasks within team.
* Handled all systems across all client locations and covered daily calls.
* Worked on Cabling, Sub netting, IP Addressing, S/W updates, Installing security patches, firewalls, Configuring ACL.
* Worked on Routing, Switching, Troubleshooting, Hardware assembling- dissembling.
* Worked on Printers, Server installation and configurations.
* Provided on call support to junior resources.
* Successfully managed AMCs services of Computer, networking, peripheral devices with more than 8 government department for 2 years.
* Managed to get required material on time and ensured to report issues for damaged and faulty materials.
* Provided work status report to Manager on weekly basis.

**Description** : Worked to provide IT solutions and services like hardware requirements, hardware issues, software issues, software updates, setup of network to different clients as employee of Professional tech solutions to maintain AMCs. Handled team of 22 resources to meet client requirements on time and with good quality.

**ACADEMIC QUALIFICATIONS:**

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| Qualification | Year | Aggregate | University |
| BA | 2017 | 48.22% | Shivaji University, Kolhapur |
| HSC | 2013 | 56.00% | Maharashtra State Board |
| SSC | 2009 | 57.69% | Maharashtra State Board |

**OTHER QUALIFICATIONS:**

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| Courses | Institute | Year |
| CCNA (Global) | CISCO | 2019 |
| Microsoft Technology Associate(Global) | Microsoft | 2016 |
| CCNA, Cloud Computing, Ethical hacking, Linux, A+, N+, Windows server 2008 | Jetking Learning center, Kolhapur | 2012-14 |

**DECLARATION:**

I hereby declare that the information furnished above is true to the best of my knowledge and will be made available on request.

Place - Pune

Date: Mr. Tejas Mane