

RESUME

Name : Shailesh Dhirubhai Vyas
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CAREER OBJECTIVE:

I would like to work in company which provides an environment where I can utilize my full potential and also get a chance to contribute positively towards meeting company's objectives.

Sincerely and perseverance are integral part of my character, coupled with a sound intellect. Ready to undergo and kind of training and transformation to enhance professional skills. Ability to work hard which smartness and also having positive attitude towards my work.

EDUCATIONAL QUALIFICATION:

COURSE	BOARD	YEAR OF PASSING	PER/CLASS
B.C.A	V.N.S.G.U	NOVEMBER 2013	PASS
H.S.C	G.S.H.E.B	MARCH 2009	60.61

EXPERIENCE:

- I Have Worked as a Data Processor for 6 month duration in Transform Solution Pvt Ltd, Nanpura, Surat, Gujarat.
- I Have Worked as a Customer Service Representative for 1.5 year duration in Transglobal Bpo, Nanpura, Surat, Gujarat.
- I am working as a Sr.Accountant in Tiara jewels since January 2016.

PERSONAL DETAILS:

Father's Name : Vyas Dhirubhai Samjibhai
Gender : Male
Date of Birth : 20/10/1991
Nationality : Indian
Languages Known : English, Hindi & Gujarati
Hobbies : Reading, Playing Sports, Internet Surfing

PERSONAL SKILLS:

- High Grasping Power
- Can Work Under Pressure to Meet Deadlines
- Flexible Team Player

COMPUTER SKILLS:

- MS Office
- Web Designing Language- HTML
- Internet surfing
- Online/offline work
- Accounting

ACHIEVEMENTS (ACADAMIC PROJECT):

- Online Institute Management System (Project Submitted at Takshashilaa BCA Collage, Vadodara)

DECLARATION:

I hereby declare that the information provided above is true to the best of my knowledge and I take full responsibility for any discrepancy in given data.

Date:

Yours Faithfully,

(Shailesh Vyas)