# **PRADEEP KUMAR SHARMA**

SURYA NAGAR, P.S MAJHOLA

Moradabad-244001

Contact No. 9045234595

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**CAREER OBJECTIVE:**

* To enter into a long-term relationship with an organization where I can utilize my skills and contribute to growth of the organization through my knowledge, dedication and hard work.

**ACADEMIC QUALIFICATION**:

* B.Sc from M.J.P. Rohilkhand University, Bareilly in 2009.
* Intermediate from U.P Board, Allahabad in 2006.
* High School from U.P Board, Allahabad in 2004.

**PROFESSIONAL QUALIFICATION:**

* Fire & Safety Trained Certificate
* Diploma in computer Application (D.C.A)
* Diploma in Tally also

**WORKING EXPERIENCE:**

* 8 Years experience as an Assistant Manager dealing with commercial tax matters, M/s Shwetabh & Associates, chartered Accountant in Moradabad
* 4 Years experience as an Assistant Manager (FINANCE & ACCOUNTS) in Torrent Gas Moradabad.
* 1 Years experience as an Assistant Manager (Marketing- BILLING DEPARTMENT ) in Torrent Gas Moradabad.

**SIGNIFICANT STRENTGTH:**

* Positive Attitude.
* Comprehensive Problem Solving Ability.
* Willingness to learn.

**SKILLS AND ATTRIBUTE:**

* Planning and Organization Decision making , Co-ordination skills, prioritizing skills, Effective Communication, Positive Oriented, Confident, Creative innovative, Hard Working and responsible.

**PERSONAL PROFILE:**

* Father’s Name : Late Ramesh Chandra Sharma
* Date of Birth : 12th Dec, 1989
* Language Known : Hindi, English
* Gender : Male
* Marital Status : Married
* Nationality : Indian
* Hobbies : Vehicles Driving & Play Badminton.

**DECLARATION:**

 I hereby declare that all the above details are true the best of my knowledge.

 **DATE:**

 **(Pradeep Kumar Sharma)**