

Curriculum Vitae

Mahendra PS Kushwah

C/o Shri Roshan Singh Kushwah,
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CAREER OBJECTIVE:

To combine my sincere efforts with skill to achieve a successful career in the field. To work for up lift and the progress for the organization on utilizing skill and make a strong platform.

ACADEMIC PROFILE:

Passed **High School** from **M.P. Board. (Second division)**

Passed Intermediate from. **M.P. Board. (First Division)**

EXTRA QUALIFICATION:

- B. Com.
- M. Com.
- Diploma in Computer Application

EXPERIENCE:

- **2 yrs working in Air force School as a Accounts clerk.**
- **2 yrs working in education sector as a Lecturer.**
- **4 yrs working in Madhya Pradesh Electricity Board call center Gwalior.**
- **01 yrs. teaching experience at computer coaching.**
- **3 yrs teaching experience at private school.**
- **3yrs working with GLS College Banmore Morena as an Accountant & Computer operator.**
- **Present time working with JAIN COLLEGE GWALIOR as a computer operator cum Office Assistance.**

STRENGTH:

- Knowledge about Admission Process of BA, BCOM, BSC on higher education Portal, D.Ed. on MP Board Portal, B.Ed., M.Ed. on Higher Education portal, MBA on DTE Counseling Portal Etc.
- Knowledge of Full Scholarship work on MP Scholarship Portal.
- Knowledge about all work of Jiwaji University .
- Ability to learn & speak.
- Constant Thirst for learning.
- Confident Approach towards arriving at a solution.
- Hindi /English Typing.
- Knowledge of Electricals work (light Fitting (Single fase, three fase), Maintenance etc.)

HOBBIES:

- Lessening music, reading books, news updates, Net Suffering.

PERSONAL PROFILE:

Father's Name : Shri BS Kushwah
Mother's Name : Smt. Laxmi devi Kushwah
D.O.B. : 26/08/1984
Nationality : Indian
Gender : Male
Religion : Hindu
Marital status : Married
Languages Known : Hindi & English

DECLARATION:

I hereby declares that the above given information is correct from my best of the Knowledge.

Date . 11 /11 /2020

Place : Gwalior



(Mahendra Kushwaha)