

# Yogesh Rajesh Waghela

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IUDP F30 Near Devaki Hospital  
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7385533601

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## CAREER OBJECTIVE

To make positive contribution as part of your dynamic and well reputed organization in the position where my management, decision making and communication skills will be appreciated.

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## EDUCATION DETAILS

	Percentage/CGPA	Year of Passing
<b>BBA Hospitality</b> Dr Dy Patil Vidyapeeth Pune,Pune	%	Pursuing
<b>HSC</b> Manubai Jr College Aurangabad,State Board Of Maharashtra	57%	2019
<b>Diploma In Computer Technology</b> Government Polytechnic Nashik,Autonomous	65%	2018
<b>SSC</b> Kavi Rabindranath Tagore English Medium School,State Board Of Maharashtra	60%	2014

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## WORK EXPERIENCE

### Back Office Executive

Suma Soft

Jan 2018 - Jun 2018

Data Entry Operator

### Customer Care Executive

HCG Manavata Cancer Centre

Aug 2018 - Mar 2020

Billing Executive

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## SKILLS

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MS Office  
Customer Service  
Problem Resolution  
Cashier  
Billing  
Insurance  
Knowledge  
30 WPM Typing  
Communication skill  
Decision Making  
abilities

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## PERSONAL DETAILS

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Date of birth	11/02/1999
Gender	Male
City	Manmad
State	Maharashtra
Pin Code	423104
Nationality	India
Marital Status	Married
Religion	Hindu
Languages known	English , Marathi , Hindi , Gujarati

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## DECLARATION

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I hereby declare that the information furnished above is true to the best of my knowledge. And above particulars of information and facts stated are valid , correct and true.

Yogesh Rajesh  
Waghela

Date: 06/09/2020  
Place: Nashik