

CURRICULUM VITAE

AJEET CHAUHAN

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❖ **CAREER OBJECTIVE**

- To build bright career in my life as per my talent and hobbies.

❖ **ACADEMIC QUALIFICATION**

COURSE	UNIVERSITY/B OARD	YEAR	PERCENTAGE/CGPA
B. COM program	Delhi University	2019	55%
CLASS (12 th)	CBSE	2016	72%
CLASS (10 th)	CBSE	2014	74%

❖ **PROFESSIONAL QUALIFICATION**

- I got the knowledge about computer software from DELBEE institute.
- And I have done the accounting course CIA+ (Certified Industrial Accountant Plus) from ICA (The Institute of computer Accountant) at Ashok Vihar.

❖ **ACHIVMENTS**

- I got medal and Certificate from ICA for achieve the highest marks in Tally exam.
- Got a Certificate of **MOS (Microsoft Office Specialist)** for achieving great marks from ICA.
- Also got Certificate of **TALLY KA DON** and **EXCEL KA BOSS** from External exam between all branches of ICA.
- Got a **Batch and many Certificate** from FEA (Freedom Employability Academy) for punctuality and good performance.

❖ **WORKING EXPERIENCE**

- 1 year experience in WINTEX ENTERPRISES as an Accountant.
- 1 year experience in TELEONE CONSUMER PRODUCT PVT. LTD. as an Accountant.
- 2.5 year experience in VESTIGE MARKETING PVT. LTD. as a Networker.

❖ **STRENGTHS**

- A Quick learner.
- To motivate other in any situations.
- Always go for the solutions.
- Hardworking and Punctual.
- Ability to think positive.
- Works sincerely to obtain the best results Ability to survive under pressure.

❖ **SKILLS**

- Good habit of Punctuality.
- Good knowledge about MICROSOFT OFFICE.
- Some knowledge about computer networking.
- Knowledge about the TALLY, BUSY, MARG.
- Good communication skills.
- Build a healthy relationship with others.

❖ **INTERESTS AND PASSION**

- Reading subject books.
- Work in computer.
- Watch Inspirational movies.
- MMA, Khufu, and Yoga.
- Always find the solution with others.

❖ **PERSONAL DETAILS**

- | | | |
|-------------------|---|------------------------------|
| ➤ Name | : | Ajeet |
| ➤ Father's Name | : | Mr. Raju Singh Chauhan |
| ➤ Date Of Birth | : | 21-02-1999 |
| ➤ Nationality | : | Indian |
| ➤ Language Skills | : | Hindi, Gadwali, and English. |

❖ **DECLARATION**

- I hereby declare that all the above mentioned information are true to the best of my knowledge and experience.

Date :- __ - __ - __ - __ - __

Place :- Delhi

AJEET

(Signature)