**NAME**: SUBHODAY DUTTA

**MOBILE**: +91-9910111203

**Email**: [subhodaydutta8@gmail.com](mailto:subhodaydutta8@gmail.com)

**OBJECTIVE**

To work in a firm with a professional work driven environment and a rewarding career seeking job satisfaction which demand the best of my professional ability. Where I can utilize and apply my knowledge, technical and analytical skills which would enable me to enhance my current skills and knowledge as a fresh graduate to grow and fulfill the organizational goals.

**ACADEMIC QUALIFICATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **EXAMINATION** | **BOARD/UNIVERSITY** | **YEAR** | **MARKS** | **SCHOOL/COLLEGE** |
| B.Tech  ( MECHNICAL) | Galgotias University | 2011-2015 | CGPA: 8.17/10(81.7%) | Galgotias University |
| 12th | C.B.S.E | 2011 | 79.90% | K V No-1 Faridabad ,NH-IV, NIT |
| 10th | C.B.S.E | 2009 | 74% | K V No-1 Faridabad, NH-IV ,NIT |

**WORK EXPERIENCE**

1. Worked with Sopra Steria as a process associate for 6 months from 10th sept 2015 for United Kingdom customers where we did the billing of the customers based on their usage and the no of members as per record.
2. Working with Genpact as a Process Associate from 02nd May 2016.

Current Designation Process Developer

**Projects**

**AML KYC WELLS FARGO (2016-2018)**

1. Updating Information of the customer on the basis of evidence
2. Third party searches ( External Searches/Due diligence)
3. Obtaining the legal and regulatory document from authority.
4. Screening of customers via tools (for eg Lexis Nexis, Worldcheck)
   * Key Responsible Areas:
   * AML – Terrorism/ Politically Exposed Persons and Transaction Monitoring Programme (2018-2019)
     + Quality audit on Politically Exposed Persons Alerts
     + Quality audit on Counter Terrorism Financing Alerts

* Quality audit on Transaction Monitoring programme – worked on rapid movement and structuring of funds and many other money laundering typologies.
* Identifying and reporting suspicious matter
* Screening and compliance
  + AML – Legal Notices (2019-2020)
* Identification & Verification of Customer’s Details (Individual & Organization).
* Third party research due diligence
* Identifying and reporting suspicious matter
* Daily reporting of the work done by the team to the client.
* Screening and compliance
* Data extraction and assigning work to team members
* Quality Analysis of the errors provided by client performed by the team by through cross checking
  + Increased Risk Triggered
* ECDD
* Identifying and reporting suspicious matter
* Screening and compliance

**TECHNICAL SKILLS**

* Basic knowledge of C++ & C.
* Knowledge of e–mail clients (Outlook Express and MS-Outlook), Browsers (Internet Explorer 5.0, 6.0, 7.0), Excel , MS word , MS Powerpoint.

**STRENGTHS**

* Strong Analytical skills.
* Descent oral and written correspondence with an exceptional attention to detail.
* Desire to diversify my knowledge in different fields and in different working environment.
* Highly organized with a creative flair for project work.
* A self-starter who contributes well to the team as a Leader and a team player.
* Dedication towards my work.
* Strong team collaboration skills. Worked closely with the team members to achieve goals.

**INTEREST/ACTIVITIES AND HOBBIES**

* Interest in automobiles.
* Travel and make new friends.

**EXTRA CIRRUCULAR ACTIVITIES**

* Completion of CATIA from NSIC Greater Noida.
* Completion of ANSYS from CADD CENTER.
* Attended a workshop EXPERTS HUB in automobile engineering Ghaziabad.

**PERSONAL INFORMATION**

Father’s Name : Sibnarayan Datta

Permanent Address : F-812, Piyush Heights, Khedi Kalan, sec-89, Faridabad - 121002

Date Of Birth : 03-07-1993

Gender : Male

Marital Status : Unmarried

Nationality : Indian

Languages Known : Hindi, English, and Bengali

**DECLARATION**

I hereby declare that the information given above is correct to the best of my knowledge.

**SIGNATURE** : Subhoday Dutta

9910111203(M)

Subhodaydutta8@gmail.com