**RESUME**

**SANDEEP MANOCHA**

# 893/1, Jogiwara Mohalla,

Near Vishvkarma Mandir,

AmbalaCity, Haryana (134003) India

Phone No:7206908158, 7307642033

E.Mail:[sandeepmanocha@rediffmail.com](mailto:sandeepmanocha@rediffmail.com) / manocha.1978@gmail.com

**CAREER OBJECTIVE**

To logically and optimistically implement the theoretical and practical knowledge procured by me to ensure an accelerated growth of the organization

**EXPERIENCE**

* Presently Working in “**Emmbros Autocomp Ltd**.” (From Feb 2013 to Oct 2020)

Position :**AGM (I.T.)**: Responsible for complete IT activities of the company having location at Baddi (Himachal Pradesh). Emmbros Group is a Manufacturing company having total three factories in Baddi. The company running **SAP S4/HANA** ,**Baan Infor LN ERP**, Logic ERP and etc.

**Responsibilites :**

Complete IT activities skill such as:

* + Manage information technology and computer systems.
  + Manage the Firewall, VPN deploy policies and monitoring.
  + Manage the Hardware and Networking with troubleshooting of software application, window and window server installation with maintain domain Active Directory Deploy (user login policy).
  + Manage the all Modem and Router Configure,CCTV configure with DVR box, EPBAX system with changing via networking.
  + Manage the Antivirus server, email server, hosting and emails.
  + Manage the Website for modification in WordPress on live hosting, also Website Backup taken from FileZilla.
  + Manage the end user solve the any issue via online or offline.
  + Material Master Data activities and other operational Functionalize in **SAP ERP (BASIS**, MM, PP, SD & FI Module).
  + Successfully Installed Three Server for SAP (Solman (Window 2016 Server), Quality and Production Server (**Linux Base**)) in Emmbros Company and implementation SAP S4HANA 1809 with SAP Consultant.
  + Successfully implementation number of two company addition with GST implementation in **ERPLN Baan**.
  + Successfully installed Window 2012, 2016 server and SQL server 2012 with ERPLN Latest version **10.4 LNUI for test server**.
  + To provide Training to various users in SAP, Baan ERP and other software’s.
  + Possess strong knowledge of the software and IT product design lifecycle.
  + Plan, organize, control and evaluate IT and electronic data operations.
  + Design, develop, implement and coordinate systems, policies and procedures.
  + Ensure security of data, network access and backup systems.
  + Identify problematic areas and implement strategic solutions in time.
  + Preserve assets, information security and control structures, Handle annual budget and ensure cost effectiveness.
  + Complete IT infrastructure layout in new Plant of two location in Baddi. (Lease line with RF internet), Fiber with HP switch modular etc.

**CURRENT CTC** : Rs. 75000/- per month

**EXPECTED CTC** : NEGOTIABLE

* 8 Years Worked in **JCBL Limited** (From May 2005 to Jan 2013)

Position: **Asstt. Manager** (**I.T**): The Company running Software **Baan IVERP**.

**Accountabilities and Accomplishments**:

* Involved in ensuring proper implementation of Baan (Distribution & Manufacturing Module), which is being used to the tune of only 10-15%.
* Successfully introduced Online EDI, Subcontractor Order, Stores Requisition Slips& other customization.
* Involved in Baan Manufacturing, Services, and Distribution Module &Tools of Baan.
* Maintain & update the Active Directory including (security domains, user profiles & other resources on the network, regular data system backups and Hardware, Networking).
* One Yr (**2004-2005**) worked as **Computer Engineer** in **LG Electronics India (P) Ltd**C/o M/S Aero vision (Sale & Service), Ambala City. Job Activities: Hardware & Software (Solve Problem) with Warranty parts sent & received by system order in LG.
* 2 Yrs. 8 Months (**2001-2004**) Worked As Programming Instructor (Senior Faculty) in **“IICE”** a Division of **“**VCIT Computer Education**”,** Ambala City

And Part time Programmer cum Computer Faculty (Visual Basic, SQL, Tally & Designing Package like Coral, Photoshop) in “**IEC Computer Education”**, Ambala City

* 1½ Yrs. (**2000-2001**) worked as EDP Deptt in “**RAMA INDUSTRIES LTD”**, Lalru, (Punjab). Collaborated with M/S TMCI GELATINE PLANT (USA).

**ACADEMIA**

* **MCA** with **First** division from Kurukshetra University, Kurukshetra.
* Post Graduation in **M.Sc.** (Computer Science) with **64.5%** from M.D.U, Rohtak (Haryana).
* Graduation in Arts (Economics & Pub. Admn.) From Kurkshetra University.
* Matric and 10+2(**Commerce**) from Haryana Board of Bhiwani.
* One Year Diploma (1999) in Computer Application & Programming with A Grade from Hartron Workstation (Govt. undertaking S.B.T.E. Haryana), AmbalaCity.
* One-Year Diploma (1998) in **Computer Programming** with **A Grade** from Capital Computer, Ambala City. Computer Diploma in DTP (Coral Draw & Page Maker) &, Internet with **A Grade** from IICE, Ambala City.

**SKILLS**

* SAP, ERP Baan ( **Manufacturing, Distribution, Finance, Services& Tools**), Tally ERP (Accounts Package) & Giving the Training ERP Baan and another application
* Customization in web application such as hosting, cpanel and website.
* Maintain & update the Active Directory including (security domains, user profiles & other resources on the network).
* **Also Hardware** activities, Computer **Assembling**, Installation of Software.
* Perform regular data & system backups as required for all servers.

**QUALITIES**

Achiever, devotion to work with enthusiasm, high motivation, creative, optimistic, good intensity to gain professional, leadership quality, ability to assimilate & convert into practical.

**PERSONAL INFORMATION**

FATHER’S NAME : SH. SURAJ PARKASH MANOCHA

DATE OF BIRTH : JULY 23rd, 1978

SEX : MALE

MARTIAL : MARRIED

LANGUAGES KNOWN : HINDI, ENGLISH AND PUNJABI

Signature

Date : 01/10/2020

**(Sandeep Manocha)**