To, Date:...............

**HR & Admin**

From,

**Harbansh Kumar**

Village Bhilaiya, Post Pachpeda, Tehsil Baheri

Dist Bareilly, Uttar Pradesh Pin 243201

Email id: [harbanshkmaurya@gmail.com](harbanshkmaurya%40gmail.com)

Mobile No.: +91 –9027312667

Dear Sir/ Ma’am,

I am interested in exploring the possibility of employment in your industry/ company. My capabilities will be an immediate contribution. You will find me to be a dedicated employee with a genuine desire to learn, advance, and succeed.

My enclosed resume and list of competencies clearly present my qualifications; however, I would appreciate an opportunity to discuss with you how my experience and education can best serve your industry/ company. If an interview is agreeable, please contact me at the mentioned contact number. I am keen to join your industry/ company due to its leading position, great industrial culture, spirit of innovation, professionalism that characterises your organization and its employees. I am attracted to Marketing Manager/ Tertiary sales in charge/ Business Manager/ Relationship Manager. role on account of my relevant knowledge in this field.

I am certain that my presence in your industry/ company will prove to be beneficial to you. As such, I would welcome an opportunity to speak with you to evaluate your needs & share my ideas.

Thanking You

Sincerely,

**Harbansh Kumar**

**Harbansh Kumar**

Email id: [harbanshkmaurya@gmail.com](harbanshkmaurya%40gmail.com)

Mobile No.: +91 – 9027312667

 +91 – 8630317329

**Seeking assignments in Finance & Marketing/Sales field with reputed organization**

**ORGANIZATIONAL SCAN**

**March’10, 2016-Till Date Working as *Channel Partner* with HDB FINANCIAL SERVICES LTD./ DCB BANK LIMITED’**

* CV Finance

**Dec’12, 2012–Nov’12,2015 date at VARDAN ENVIRONET, Gurgaon as ‘*Manager Business Development’***

**Key Deliverables:**

* Meeting and liaise with customers regarding EC/ CTE/ CTO/ Half yearly compliance and laboratory testing of air, water, noise, soil and lux.
* Sampling and monitoring of air, water, noise, soil and lux.

**Remuneration:**

Rs. 27000 p.m. + lodging, conveyance and mobile wages

* **Aug, 2008 – Oct, 2009 at Mahalaxmi Auto world (Mahindra truck & Bus Ltd.) , Bareilly as ‘*Business Development Manager’***

**Key Deliverables:**

* Field Assessment for Commercial vehicle sales.
* Handling commercial vehicle finance responsibility with Banks.
* Presenting Demo of commercial vehicle in relative customer area.
* Events organized (Mini customer meat) in transport union/ commercial vehicle market.

**Remuneration:**

Rs. 18000 p.m. + conveyance and mobile wages

**PROFESSIONAL TRAININGS & CERTIFICATE COURSES**

# Completed a two month summer training program on “Availability of coco cola juice product in rural & urban area” under the supervision of “Brindavan Beverages Pvt. Ltd.” at Bareilly (UP).

**ACADEMIC/ PROFESSIONAL QUALIFICATIONS**

* **M.B.A**. in **Finance & Marketing** from Fimt. (BBTU), Lucknow in 2012.
* **B. Sc**. InZ.B.C from Bareilly college, Bareilly (MJPRU), Bareilly in 2008.
* **Intermediate** (PCB) from M.B.Inter College (U.P. Board), Bareilly in 2005.
* **High-School** (Science) from M.B.Inter College (U.P. Board), Kanpur in 2003.

**COMPUTER PROFICIENCY**

Operating System: Windows 8.1/8, Windows 9x, Xp, DOS, Windows NT/2000

Office Automation: MS-Word, MS-Excel, MS-Power Point

**PERSONAL DOSSIER**

Date of Birth 06th July, 1988

Address Vill- Bhilaiya, Post-Pachpeda, Th-Baheri, Dist-Bareilly (UP), Pin- 243201

Languages Known English and Hindi

**REFERENCES**

1. **Dr. R.B Lal**, Director , **Ministry of Environment, Forest and Climate Change of Govt. of India** at New Delhi
2. **Major Ranveer Singh,** Major **, Indian army** at New Delhi

**DECLARATION**

I hereby, affirm that the above mentioned information in this document is true to the best of my knowledge.

**Date**: ……………….. **Signature**

 **(** Harbansh Kumar**)**