***CURRICULUM VITAE***

***ABHISHEK VERMA***

**Contact No.: +7007210351 Email: vermaabhishek542@gmail.com**

***CAREER OBJECTIVE***

To become proficient in the field of “banking and finance” and to utilize my skills and education knowledge to enhance the service being offering by the organization.

***WORK EXPERIENCE***

**July 2014- Jan2018**

**NDI CONSULTANT PVT. LTD| Executive| Varanasi**

**Feb 2018 – 30May 2019**

**KARVY FINTECH PVT. LTD| TRAINEE SO| Varanasi**

* Administered daily operation.
* Ensure store is prepared for internal audits through analysis/ preparation of quality assurance and inventory statistics.
* Timely resolution of the query/issues
* Coordinating whole Operational and admin responsibilities of Mutual Fund, on

Karvy Fintech Pvt Ltd.

**June2019- 30Dec**

**UTKARSH SMALL FINANCE BANK| Executive| Varanasi**

Inputers and Authoriser in CPC

**Jan2020- Present**

**LAKSHMISHREE INVESTMENT & SECURITIES PVT LTD.(Senior Executive)**

Dp and Kyc in Head office

***ACADEMIC CREDENTIALS***

2012 B.Com. MGKVP, Varanasi

2009 Intermediate UP Board, Varanasi

2007 High School UP Board, Varanasi

***CORE COMPETENCIES***

* Advance diploma in computer application
* MS Office (word, advance excel, power point).
* Good interpersonal skills and commitment to work
* Operating systems: windows 8, windows 7, windows 98, windows 2000/ XP
* Basic concept of data communication and networks.

***NISM-***

* Qualified NISM Series VI Depository operations .

***PERSONAL DETAILS***

**Date of Birth** :18/08/1991

**Father’s Name** : Sapan Kumar Verma

**Mother’s Name** : Sushila Devi

**Marital Status** : Married

**Sex** : Male

**Nationality** : Indian

**Language Proficiency** : Hindi , English

**Address** :Chandpur, Post Industrial Estate, Varanasi- 221001

***PERSONAL ATTRIBUTES***

* Enthusiastic
* Result-oriented
* Hard-working
* Responsible
* Curious person
* Good coordination
* Team work
* Quick learner

***HOBBIES***

* Listening music
* Exploring new place
* Learning new things
* Playing Cricket

**Date:**

**Place: Varanasi (ABHISHEK VERMA)**