

CURRICULUM-VITAE

MAHESH BALASAHEB PATIL

Email :maheshpatil142@gmail.com

Mob: +9902000878

CAREER OBJECTIVE:

Achieve a challenging position in the area of Banking Industry where my analytical, academic and professional skills can be used to the benefit of the organization as well as my career growth.

Professional Experience

Organization : ICICI BANK LTD
Designation : CUSTOMER SERVICE OFFICER
Grade : AM
Duration : 06th Jun 2016 To 08th Jan 2021

Responsibilities :

- Handling all teller operations and making decision regarding cash management compliance with operational procedures and AML.
- Monitoring & reconciling all GL & payable accounts on daily basis & verifying all the entries.
- Handling NEFT- RTGS processing.
- To responsible for cross sales and enhancing relationship with customer.. □ To managing operations like account opening, fixed deposit etc □ Register updating on EOD like Inventories, Deliverables etc.
- Reporting any suspicious customer activity to bank managers.
- Handling forex

Service Customers:

- Provide superior customer service in a professional and friendly manner.
- Maintain a high level of knowledge about the Bank's products and services, and ensure customers are provided with accurate information.
- Assist customers with self-service banking.
- Attend to customers in an orderly manner to ensure a positive customer experience.

Maximize Sales Revenue:

- Achieve sales targets assigned by the supervisor/ Branch Manager.
- Identify opportunities to promote the Bank's products and services; where appropriate, crosssell and refer them to relevant branch or Bank staff.
- Active participation and support for branch sales campaigns.

Teamwork:

- Share knowledge and experience with other team members and provide support as needed.
 - Demonstrate a positive attitude, adaptability, flexibility, and punctuality
-

QUALIFICATION

- Secured First class in PGDBO from NIIT's IFBI, Bangalore in 2016 ➤ Secured Second class in B-COM from Karnataka University Dharwad in 2013 ➤ Secured Second class in P.U.C from Karnataka board in 2008.
- Secured Second class in S.S.L.C from Karnataka board in 2006.

Certification:

PGDBO Certified from IFBI (NIIT) in 2016.

IRDA Certified from NSEiT Pune in 2018.

NISM MF Certified from NSEiT Pune 2018.

Extra Curriculum Activity & Interest:

- Playing Cricket
- Watching Television
- Listening Songs

Strength:

- Ready to accept challenges
- Willingness to learn
- Can do Attitude
- Hardworking
- Multitasking

PERSONAL PROFILE:

Name : Mahesh Patil

Father's Name : Balasaheb Annasab Patil

Date of Birth : 08/06/1990

Languages Known : English, Hindi, Marathi and Kannada

Present Address : Near Shiv Ganesh Tarun Mandal,
A/P: Bhoj, Tal: Chikkodi
Dist: Belgaum, Karnataka 591263

I hereby declare that the above furnished information is true to the best of my knowledge.

Date:
Place: Bhoj

Signature
(Mahesh Patil)

