**Bhushan Bhargav More Mobile +91 9768681236**

**Email :bhushanbhargav1231@gmail.com**

# **Objective**

“To develop my career in **Accounts/Finance** where I will be a valuable team member, contributing quality ideas and work for an organization where there is an ample growth for individual as well as organization”.

# **Executive Summary**

* **7+ years** experience in Accounts & Finance (including 8 months in SAP Support).
* Hands-on configuration experience in SAP FI, General Ledger, Bank Accounting, Accounts Payable, Accounts Receivable.
* Business process knowledge of P2P, OTC and R2R
* Have good presentation and communication skills.
* Tableau data analysis.
* Recently Complete Core Python, tableau and MYSQL training, data validation
* More interested in account receivable and data analysis.

# **Core Python – Data Analysis**

* Experience Object oriented programming (OOP) concept by using python.
* Understanding the core python concept.
* Excellent communication, interpersonal and analytical skills and a highly-motivated team player with the ability to work independently.
* Ready to take Practical experience with working on multiple environments like development, testing, production.
* Excellent analytical and problem solving skills and ability to work on own besides being a valuable and contributing team player.

# **Tableau Desktop – Data Analysis**

* Creating dashboards using calculations, parameters in tableau.
* Using hierarchy, parameters, groups, filters, highlights, maps, sets, action field
* Using charts, graphs, diagrams.
* Working on formatting
* Created organized, customized analysis and visualized projects and dashboards
* Good Experience with the design and development of tableau.
* Effectively used tableau features in tableau.
* Create, customize share interactive dashboards
* Worked extensively with advance analysis actions, Calculations, parameters, background images ,maps, reference lines.

# **SAP FI Skill: ECC 6.0**

* FI Enterprise Structure and Financial Accounting Global Setting.
* G/L Accounting (chart of Account, Account group, document splitting, cross company settings etc.)
* Accounts Payable (vendor account groups, With-holding tax, number ranges, payments terms, tolerance group, APP, setting up sensitive fields, etc.)
* Accounts Receivable (customer account groups, number ranges, payments terms, tolerance group for customers, dunning, down payment)
* Bank Accounting- Check issue to vendor, customer check deposit, bank reconciliation, APP Run, Check transaction and Cash Journal.
* Asset Accounting (Chart of Depreciation, asset classes, depreciation areas, depreciation methods, screen layouts, asset groups etc.
* LSMW and Sap tables.

# **Work History**

**DCC Print vision LLP**

**Role :** Customer Care Executive Dec 2019 to May 2020.

* Serves as a basic point of contact for customers with complaints, queries, request, feedbacks etc
* Prepares daily reports on the daily activities of Customer Care team
* Ensures that all the request, queries and complaint of customer are responded in a timely and professional manner
* Develops as well as maintains the relationship with external parties
* Responsible for proper scrutiny and recording of the complaints received from customers
* Conducts research and complies answers for informational request from external customers
* Creating policies and procedures that ensure timely payment while maintaining a high level of customer retention.
* Reconciling complex account that have been escalated from AR Team.
* Coordinate with sales and marketing and operation team.
* Credit and collection policies and procedures are followed within the team.

**ITakash Strategic Software Pvt Ltd.**

**Role :** Account Receivable Manager

**Duration :** April 2018 to November 2019.

**Roles & Responsibilities:**

* Setting objectives for the account receivable team that align with the accounting department’s goals
* Monitoring processing of invoices
* Ensuring timely collection of payments
* Conduct credit checks
* Negotiate with clients in non-payment cases
* Prepare monthly, quarterly, annual and ad-hoc forecasting reports
* Organize records of invoices, bills and deposits
* Ensure high-quality invoicing and collection procedures that comply with the law
* Support Accounts Receivable Clerks on a daily basis and train new team members
* Ensure all team members follow the accounting principles
* Stay updated on industry and legislative changes
* Expert in customer relations
* Account Reconciliations
* Excellent managerial techniques
* Strong Communication skills
* Complex problem solving

**Ingram Micro India Pvt Ltd**

Ingram Micro is vendor management company and distribute the IT product to vendors. Also provide PAN India warehouse services in India.

**Project Details**

Previously worked as Associate Business Support

**Client :** Tata Sky, Samsung, Paytm, Workstore, Microsoft, Lord India

**Role :** Associate Business Support

**Duration : (**Aug 2015 to Mar 2018) 2Years 8 Months.

**Project :** Implémentation and Support

# **Role and Responsibilities**

* Co-ordinate with our clients for billing data and solving their queries.
* Worked in the SAP process & system support (report change, error desk coordination etc) - AR, AP.
* Co-ordinate with operation team for gathering data.
* Formation and build-up weekly reports for our clients.
* Visiting warehouse to collect Invoices and sends it to the Clients.
* Customer payment purging.
* TDS Purging.
* Provide debt data to senior level.
* Creating, Uploading So and releasing SO.
* Working on Handling, Transportation, Warehousing cost.
* Preparing Annexure and send invoices to customers with supporting.
* Taking follow up for payments.
* Payments follow ups - Dunning.
* Training new members about the process and on work.
* Interacting with clients for feedback on a daily basis.
* Sending daily Reports, Query handling.
* Carrying out Quality Check for the processed documents and updating the functional
* specifications for the revised developments.
* Configuration for Interest Calculation for Vendors / Customers and development of

enhancements for the program.

**Achievements:**

* Received Star of the month – December 2015.
* Received Most Outstanding Employee of the Year 2016-17.

**Previous Employer: DNX Cargo India Pvt Ltd**

Previously worked as Operation Supervisor.

**Role :** Operation Supervisor.

**Duration : (**April 2015 to July 2015) 4 Months

**Role & Responsibilities:**

* Checking all Shipments and maintaining records.
* Maintaining relation with clients.
* Preparing MIS report.
* Scheduled and attend meeting and communicate with superiors.

**Previous Employer: Shree Samarth Builders & Developers.**

Previously worked as Admin Executive/Supervisor.

**Role :** Admin Executive/Supervisor.

**Duration :** (Dec 2011 to Jan 2015) 3 Years.

**Role & Responsibilities:**

* Handle administrative duties such as preparing internal memos/notices.
* Maintaining all official records.
* Maintain relation with clients.
* Visiting to other branches and creation of current status reports.

**Professional Qualification**

|  |  |  |  |
| --- | --- | --- | --- |
| Qualification | University/Board | Year | Marks |
| B.Com | Mumbai University | 2006-2009 | Second Class |
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# **Technical Skills**

* **ERP Software: SAP FI** (SAP ERP ECC 6.0)
* **Application Software: Advanced Excel**.

# **Personal Details**

**Father's Name :** Mr. Bhargav More

**Date of Birth :**  12.12.1988

**Marital status :** Unmarried

**Gender :** Male

**Nationality :** Indian

**Languages Known :** English, Hindi, Marathi

**Address :** Geetanjali Society B1,New Shivaji Nagar, Near Kalwa

Station,Behind railway cabin thane – 400605

# **Declaration**

I hereby declare that all the information furnished above is true to the best of my knowledge and belief.

Place: **Bhushan Bhargav More**

Date: