# Harshita yadav

OPERATION MANAGER

Contact: 8279255001

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## **CAREER OBJECTIVE**

Looking for a position where i can apply my all effort and knowledge that helps in growth of organization, and helps me as well for my glowing future.

## **SKILLS**

Management Customer handling retention customer relationship communication Team work collection

## PERSONAL DETAILS

Address: gurgaon, sector -20(122016)

Gender: Female

Date Of Birth: 02-Aug-1998

 ${\bf Nationality:} \ {\bf indian}$ 

Marital Status: Unmarried
Languages: English, punjabi, hindi

## **EXPERIENCE**

### teleperformance(international Profile)

operation manager(collection and retention)

Duration: -

## **PROJECTS**

#### city restro

Team Size:

Duration: -

created website in college. i designed a website for online food delivery through that we can order food as well as we can book table or hall as per occasion.

## **EDUCATION**

#### **BSER**

- 10th(got 77%)

Passing Year -

Grades: %

## Cambridge school/BSER

- 12th(78.40%)

Passing Year -

Grades: %

## JECRC FOUNDATION JAIPUR/RTU RAJASTHAN

- B. tech(71%)

Passing Year -

Grades: %

## **ACHIEVEMENTS**

#gargi award in 10th and 12th #first position in sports meet in college. # blood donation certificate

# **DECLARATION**

i declare that the information i have mentioned is correct and I'll work with you with my full Concentration.