Date: 18.01.2020

To

The HR Manager,

Respected Sir,

Subject**: Application for the post of Store Incharge.**

Being given to understand from reliable resources that there are some vacancies in your esteemed Company. I would like to offer my candidature for the above position. Enclosed herewith is my CURRICULUM VITAE for your kind consideration.

I look forward to a favourable perusal of my application and give me an opportunity to serve in your Company. I assure that I would to serve to the best of my ability and satisfaction of my superiors.

Thanking you,

Yours faithfully,

Sd/-

**B.CHANDRASHEKAR**

**C/o. Shashab, Mahataj Nagar,**

**Near Varalakshmi Layout,**

**Guggarahatti,**

**Bellary-583102**

Encl.: Curriculum Vitae.

Date: 18.01.2020

 CURRICULUM VITAE

**Permanent Address:**

**B.CHANDRASHEKAR**

**C/o. Shashab, Mahataj Nagar,**

**Near Varalakshmi Layout,**

**Guggarahatti,**

**Bellary-583102**

**Address for Communication:**

**B. CHANDRASHEKAR,**

**C/o. VRKP Sponge & Power Plant LLP,**

**Halkundi Village,**

**Bellary-583103**

 **Email ID:****chandu.vijaya2009@gmail.com**

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**Contact Nos. 8197140046 / 8095068178**

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**Father’s Name** : Late. Sri. B. Anjenaya.

**Date of Birth** : 22-10-1980.

**Qualification [s]** : As Under: -

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  **Exams Passed** |  **Year** |  **Board / University**  |  **%Age** | **Remarks** |
| S.S.L.C | 1997 | KSEEB, B’lore, Govt.High School, Donimalai | 42.24% |  Pass |
| P.U.C | 2000 | Dept. of P.U. Education, S.C.S.V.M. Jr.College, Sandur. | 56.82% | 2nd Class |
| B.Com | 2004 | GulbargaUniversity, SESCollege, Sandur. | 43.33% |  Pass |
| P.G.D.C.A. | 2005 | GulbargaUniversity, Sri. MaathaDegreeCollege, Hospet. | 65.50% | 1st Class |
| Jr. Eng. Typing | 2001 | KSEEB, B’lore, Gnanagiri Gangothri Institute of Commerce, Donimalai | 58.00% | 2nd Class |
| Computer Skill | 2001 | Tally – 5.4, Windows Micro Soft Office. |  | ‘A’ Grade |

**Language Known** : English, Kannada, Hindi & Telugu.

**Martial Status** : Married.

**Work Experience** : Worked as an Accounts & Audit Assistant in **M/s. D.V. Sarovar & Co.,**

 **Chartered Accountants, Hospet since April 2006 – April 2009.**

* Nature of Job – Preparing Profit & Loss A/c, Income & Expenditure A/c, Balance Sheet & Checking of all Invoices & Vouchers.&Visits to sites for Audit like Companies at Goa &Local Banks.
* Worked as a Computer Operator in**M/s Matrix Agri Science Pvt.Limited, Bellary**- since May 2009 to March 2010.
* Worked as a Cashier in **The Akshaya Patra Foundation, Toranagallu (ISO 22000:2005 Certified & CII National Food Safety Award Winning Company),** since March 2010 to September 2012 and worked as Stores Executive in same company since September – 2012 to October – 2016.
* Presently Working as a Store Officer in **M/s. VRKP Sponge & Power Plant LLP**, Halkundi, Bellary, since November -2016.

Sd/-

(B. CHANDRASHEKAR)