

Shivam khandelwal

PRODUCTION MANAGER, SOFTWARE OPERATOR, QC INSPECTOR,

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📍 Jaipur

🐙 Github

🌐 Website

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🌐 LinkedIn

🐦 Twitter

ABOUT ME

1. Able I am able to handle multiple tasks on a daily basis. 2. Creative I use a creative approach to problem solve. 3. Dependable I am a dependable person who is great at time management. 4. Energetic I am always energetic and eager to learn new skills. 5. Experience I have experience working as part of a team and individually. 6. Flexible I am flexible in my working hours, being able to work evenings and weekends. 7. Hardworking I am hardworking and always the last to leave the office in the evening. (I have organised the staff functions for the last Three years with great success.) 8. Honest I am honest and trustworthy when I am counting money after our church bake-sales. 9. Imaginative I work with the team to provide imaginative solutions for our customers. 10. Innovative I am always coming up with innovative ideas. 11. Motivated I am motivated to go to the gym before work to get fit and healthy. 12. Organised I have organised the staff functions for the last four years with great success. 13. Reliable Co-workers rely on me to be on time. 14. Sense of humour Even though I take my work seriously, I do have a good sense of humour.

SKILLS

<div><div></div></div> Communication	<div><div></div></div> Critical thinking	<div><div></div></div> Microsoft Excel	<div><div></div></div> Product Management
<div><div></div></div> Microsoft Word	<div><div></div></div> Quality Assurance	<div><div></div></div> Social Media-Marketing	

WORK EXPERIENCE

- Production Head** May 2017 – Jul 2018
Silver Plus
Kishnapole Bazar, Jaipur
1 year Software Operator for jewelry Quality checking of Products for the best service of the customer Handling Gold, Diamond, Silver with full honesty, Keeping The Environment Clean And Cool
- Production Head Qc inspector Software operator** Jul 2018 – Aug 2019
Metarock Jewellers Pvt Ltd
Chaura Rasta, Tripolia Bazar, Jaipur
1 year Operated Jewels Software For the Data of Jewelry being made by Production Staff and how much Amount material used in the production Creating Excel spreadsheet for the Extra Personal Satisfaction of Production material .
- Production Manager** Sep 2019 – Nov 2020
JIVE by Symmetry (Haritsons Design Pvt Ltd)
Sitapura Industrial Area, Jaipur
1 year Creating sales sheet for the All showroom creating Ready stock sheet for the Satisfaction of Quantity that being Made Creating Presentation Of sales and Making planning that how our company can Grow Qc inspection of Products Operated Jewels Software

EDUCATION

- **Field Of Study** Jun 2017 – End Date
B.com
SS Jain Subodh college
Jaipur
Enter Details About Your Education Here
- **2015** Jan 2014 – Feb 2017
Secondary
Srn International School
Location
Enter Details About Your Education Here
- **2017** Jan 2014 – Feb 2017
Senior Secondary
Srn International School
Location
Enter Details About Your Education Here

PROJECTS

- **Project Title** Start Date – End Date
Role
University
Location
Enter Details About Your Project Here

CERTIFICATION

- **Jewels Software** Jan 2017 – Mar 2017
Jewels

ACHIEVEMENTS

Re-organized something to make it work better Identified a problem and solved it Come up with a new idea that improved things Developed or implemented new procedures or systems Worked on special projects Been complimented by your supervisor or co-workers Increased revenue or sales for the company Saved money for the company Saved time for the company Contributed to good customer service

HOBBIES

Computing Is technical-minded and good with technology, may also be introverted Swimming Keeps fit and healthy Playing squash Is highly competitive and motivated Reading Is intelligent, likes learning new things, is open-minded and analytical Writing Is creative, artistic and/or passionate Travelling Is outgoing, social and adventurous

LANGUAGES

English - Intermediate