SUYASH SRIVASTAVA

 L.I.G - 319, Preetam Nagar, Dhoomanganj,

 Allahabad – 211011

 **Contact No.:** +91-9717021640

 **E-Mail:** suyash.sri04@gmail.com

CAREER OBJECTIVE

A technically challenging and rewarding career in the field of Computers, which utilizes my skills and in the process enhances my knowledge that enables me to serve the organization with utmost commitment and sincerity.

PROFESSIONAL EXPERIENCE :

1. IARAS PVT. LTD. From 24 July 2020

Working as IT Admin

1. GENPACT

Working as a process associate From 14 Nov. 2018 to 6 Jan. 2020

1. RD CONNECT SERVICES

Working as IT Admin From 9 Oct. 2017 to 9 July 2018

**SKILLS :**

* Maintain official records, lists and reports for future reference.
* Prepare and update data entry works of official records.
* Worked on PHP, design website on PHP
* Working knowledge of MICROSOFT OFFICE

**PROJECTS :**

* Project on Hospital Management in Visual Basic
* Project on Music Library on PHP

**PROFESSIONAL QUALIFICATIONS** :

1. **Certificate Course of PHP**

From UPTEC Institute, Allahabad in 2013

1. **DIPLOMA IN SOFTWARE ENGINEERING (***GNIIT***)**

From NIIT (National Institute of Information Technology), Allahabad in 2013

1. **DIPLOMA IN RETAIL SALES MANAGEMENT**

From FDDI (Footwear Design and Development Institute), Noida in 2007

1. **Certificate Course in Computer Operator and Programming Assistant (***COPA***)**

From National Institute of Professional Studies (NIPS), Allahabad in 2006

**ACADEMICS** :

1. **BACHELOR OF ARTS**

From Th. Harnarayan Singh Degree College Allahabad (Kanpur University) in 2012,

1. **HIGHER SECONDARY**

From RD Memorial Inter College Kanhaipur Allahabad (U.P Board) in 2005.

1. **MATRICULATION**

From Vimal Baal Bharti Inter College Pipalgaon Allahabad (U.P Board) in 2003.

**PERSONAL DETAILS** :

**NAME :** Suyash Srivastava

**FATHER’S NAME :** Mr. S. P. Srivastava

**DATE OF BIRTH :** 04th July, 1989

**MARITAL STATUS :** Married

**E-Mail :** suyash\_047@rediffmail.com

**Mobile** : +91- 9717021640

**Permanent Address** : L.I.G – 319, Preetam Nagar, Dhoomanganj,

 Allahabad – 211006.

Yours Sincerely,

Suyash Srivastava

Location : Allahabad

Date : / /2020