

Akhil A
akhilmonu358@gmail.com
+918075589407



CAREER OBJECTIVE

To work and succeed in a stimulating and challenging environment, building the success of the company while I experience advancement opportunities.

SKILLS

Completed Software Course from Canara Bank Institute of Information Technology
MS Word
MS Excel
Adobe pagemaker
Tally ERP 9
Malayalam and English typing

EXPERIENCE

06/03/2017 - 12/07/2018 **Organization** - Software Incubator
Designation - Data Entry Operator
Responsibility - Worked as Data Entry Operator

25/07/2018 - 15/05/2019 **Organization** - Muthoot Mini
Designation - Branch Executive
Responsibility - Executive probation

05/10/2020 - 10/09/2021 **Organization** - PRS HOSPITAL
Designation - Front Office Executive
Responsibility - Worked as Front Office Executive

EDUCATION

Degree/Course	Institute Name	University	Percentage	Year Of Passing
B.com	Chand Academy	Kerala University	46%	2016
Commerce	St.Antony's HSS Valiathura	BOARD OF HIGHER SECONDARY EXAMINATION	70.5%	2013
SSLC	St.Antony's HSS Valiathura	GENERAL EDUCATION DEPARTMENT	74.2%	2011

STRENGTH

communication
Decision making

AREA OF INTEREST

Sports
Listening to Music
Surfing Internet

PERSONAL DETAILS

Father's Name	Ambili
Address	Tc 43/535 Aryankuzhy kamaleshwaram ara 178
Date Of Birth	02/03/1996
Gender	Male
Marital Status	Single
Nationality	INDIAN
Language	malayalam English

DECLARATION

I do hereby declare that the particulars of information and facts stated herein above are true, correct and complete to the best of my knowledge and belief.

DATE -

SIGNATURE