**RESUME**

**SODHA HARVINDARSINH LAXMANSINH**

**POT NO.55, CHAMUNDA VARI SHERI,**

**RAJNAGAR, ANTARJAL,**

**ADIPUR-KUTCH.**

**GUJARAT-370205**

**MOB:-8866283528**

**MAIL ID:-hvsodha38@gmail.com**

**PERSONAL PROFILE:-**

**Father’s Name : SODHA LAXMANSINH**

**Date of Birth : 16/04/1997**

**Gender : Male**

**Religion : Hindu (Rajput)**

**Nationality : Indian**

**Marital Status : Unmarried**

ACADEMICS QUALIFICATION:-

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sr. No.** | **Exam** | **Board/Uni.** | **Year Of Passing** | **Percentage** |
| 1) | S.S.C. | G.S.E.B. | March-2013 | 60% |
| 2) | H.S.C. | (External) | March-2015 | pass |

**COMPUTER SKILL**

1. Computer operating in word, excel, power point, online co-ordination, online tendering work.

**EXPERIENCE:-**

I am working in IFFCO KANDLA (Civil department) from last 6.5 years, up to till as office computer operator, online payments slip, tender documentations work, contractor bills, measurements & record keeping.

I am also appointed as site supervisor in field work. It includes site safety supervisor, quality control, housekeeping management & horticulture also included.

**DECLARATION:-**

I Have given my all details as above hence you are requested to consider my application for the suitable post and give me chance to work in your organization under your kind control.

**Thank You,**

**You’re faithfully,**

**SODHA HARVINDARSINH L.**