**CURRICULUM VITAE**

**Harwinder Pal**

**Vill. Khuddi Khurd, Email:** sharma.hp83@gmail.com

**Barnala, Punjab**  **Mobile No:** +919878570929

**OBJECTIVE:**

To work with full dedication in a challenging atmosphere to gain professional skill, while working with support of competent peers and guidance of strong leaders which will further enhance my career ambition of rising to the pinnacle of success.

**EDUCATIONAL QUALIFICATION:**

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| --- | --- | --- | --- |
| **Degree** | **Year** | **Institution** | **Board/University** |
| **M. Sc. (IT)** | 2009-2011 | Karnataka state open university | Electra Technical College, Mansa |
| **B. Sc. (IT)** | 2007-2009 | Karnataka state open university | Electra Technical College, Mansa |
| **Diploma** | 2004-2005 | Pick Point Computer Center Barnala |  |
| **10+2** | 2001-2002 | Punjab School Education Board, Mohali | S.D. College Barnala |
| **10** | 1999-2000 | Punjab School Education Board, Mohali | Govt. High School Khuddi Khurd |

**Work Details:**

**Company: - Trident Group (Abhishek Industries)**

**Position: - Senior Officer**

**Period: - October 2005 - Present**

**Responsible for –**

* Order wise stock reconciliation physical vs. SAP.
* Co-ordination with marketing , PPC, logistics, excise for Business Score Card (BSC) & Dispatch related activities.
* Control ageing and WIP.
* System related all query.
* Value addition through visual aids for easy retrieval of material.
* Value addition through new ideas & implementation of same after brainstorming with team.
* Material segregation & repacking as per marketing requirement.
* Manpower planning.
* Post good issue of goods & packing list in SAP.
* Follow up for godown receiving activities.
* Control on TAT.

**COMPUTER PROFICIENCY:**

* **Operating Systems :** WINDOWS 98/XP/2000/ME/Vista,SAP & SAP ECC6
* **Software Packages** : MS Office, working with TAL System (JCP Software)
* **Hardware :** Assembling of computers, Windows installation
* **Data Handling :** Very good typing speed on computer

**SKILLS & CAPABILITIES:**

* Excellent communication skills
* Positive attitude
* Performs well under pressure
* Good operational knowledge
* Good problem solving skills
* Good analytical skills
* Developing an simplifying procedure and finding innovative solution
* Fast learner, rightly motivated and hard working

**EXTRA CURRICULAR ACHIEVEMENTS:**

* Participated in badminton and cricket during school time.

**PERSONAL DETAILS:**

**Date of Birth** :18/12/1983

**Father Name** :Sh. Sukh Pal

**Sex** : Male

**Marital Status** :Married

**Nationality** : Indian

**Language Proficiency** : English, Hindi, Punjabi

**Permanent Address** : Vill. Khuddi Khurd, Po. Handiaya, Barnala, Punjab-148101

**Contact No** : +919878570929,+919914779930

**Hobbies** : Listening Music, internet browsing, playing cricket

**DECLARATION:**

I declare that the information and facts stated above are true and correct to the best of my knowledge and belief.

**Date: Signature**

**[Harwinder Pal]**