

# PALASH PATRA

VILL- Badalpur  
PO- Uttar Badalpur  
P.S.- Contai  
Dist- Purba Medinipur  
STATE- West Bengal  
Pin- 721452  
**Mobile No : 9609451590/9123741401**  
**Email- palashpappu02@gmail.com**

## CAREER OBJECTIVE:

To succeed in an environment of growth and excellence and earn a job which provides me job satisfaction and self-development and help me achieve personal as well as organizational goals. I would like to work in an organization to build upon my existing abilities and acquire new skills while contributing positively to the growth of the organization.

## EDUCATION SUMMARY:

Examination	University/ Board	Year	Percentage
BA	NSOU	2019	49.61%
HSC	WBCHSE	2010	59%
SSC	WBBSE	2008	73%

## PROFESSIONAL EXPERIENCE:

COURSE	INSTITUTION	AFFILIATION	YEAR OF PASSING	MODULES COVERED
Certificate in Information Technology and Application (CITA)	SYCTC	Govt. of West Bengal	April'2010	DOS, MS Word, MS Excel, MS Power Point, Visual Fox Pro.

## WORK EXPERIENCE:

**ORGANISATION:-** "SMC Global Securities Ltd"

**DESIGNATION:-** Executive

**DURATION:-** FROM 13.07.2015 TO TILL DATE

**JOB PROFILE- Mutual Fund, FD, IPO, NCD, BOND**

- Entering customer and account data from source documents within the time limits
- Reviewing data for deficiencies or errors, correcting any incompatibilities and checking output.

## STRENGTHS:

Helpful, co-operative, adjust in every situations

**HOBBIES & INTERESTS:**

Watching movies, cricket match & football match

**PERSONAL DETAILS:**

Name: PALASH PATRA  
Date of Birth: 24<sup>th</sup> JANUARY, 1993  
Languages Known: Bengali, Hindi, English, Odia  
Father's: DIPAK PATRA  
Father's Contact No: [9734529724](tel:9734529724)  
Permanent Address: C/o-Dipak Patra  
Vill-Badalpur, P.O.-Uttar Badalpur  
Purba medinipur W.B.-721452

**DECLARATION:**

I, hereby, solemnly declare that the above mentioned information is true to the best of my knowledge.

Place: KOLKATA

(Palash Patra)