

RESUME



Dr.Sumeet Khanna

M.Sc., Ph.D. Botany

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Profile:

- Doctorate in Botany having wide experience into varied fields like Administration, Teaching, Research & **Content Writing**.
- Worked with organizations like Canam, Planet Ayurveda, Spectraforce etc. @ Chandigarh.
- Loves to indulge myself in research for online educational stuff.

Personal Details:

Father's Name : Late Sh. A.C. Khanna
Date of Birth : 24th January, 1966
Sex : Male
Marital Status : Married

Educational Qualifications:

<u>Year</u>	<u>Univ. /Board</u>	<u>Exam Passed</u>	<u>Division</u>
1981	C.B.S.E. New Delhi	Matric	First
1985	Punjabi. University, Patiala	B.Sc. (Medical)	First
1987	Punjabi. University, Patiala	D. Pharmacy	First
1989	K.U., Kurukshetra	M.Sc. (Botany)	First
1992	K.U., Kurukshetra	Ph.D. (Botany)	Degree awarded (30.12.1992)

CONTENT WRITER - <https://remote.com/sumeet-khanna>

- 2012-13 (2 yrs)-Worked at Planet Ayurveda, Chandigarh as a Sr. Content Writer.
- 2013 -14 (1 yr.) - Documentation Specialist, Spectraforce Technologies Inc., IT Park, Chandigarh.
- 2014 -16 (3yrs.)-Sr.Content Writer, Vikat Resources, IT Company, Zirakpur.
- May, 2016 to May, 2017 (contract of 1 yr.)- Sr.Content Writer, White Pixels, Chandigarh

Academic Experience:

- Senior Research Fellow (ICAR) at Botany Department, Kurukshetra University, Kurukshetra till 1992.
- Senior Research Fellow at Department of Plant Pathology, PAU, Ludhiana till 1994.
- Lecturer in Botany at Shivalik College, Naya Nangal till 1997.
- Co-ordinator cum Lecturer in Biology at Timex Education & Training Institute, Sector 8, Chandigarh from 24.01.2001 to 30.11.2002.

- Course Content Developer cum Faculty (Biology) at Canam Technologies Ltd., Sector 17, Chandigarh from 10.12.2002 to 30.09.2004.
- Worked as Export Executive cum Lecturer in Biology at Desh Bhagat Group 2005-2008.
- 2009-2010 -Centre Head/ Biology Faculty at the Scholars' Hub, Panchkula.
- 2011. Head cum Sr.Biology Faculty at Sun Global Education, Sector 8, Chandigarh.

Additional Qualification:

- IT Related Content/Documentation Work, Basic Knowledge of Computer.

Online Profile:

<https://www.linkedin.com/pub/sumeet-khanna/95/142/74b>
<http://yfsmagazine.com/2014/10/04/what-to-look-for-when-hiring-an-seo-company/>
http://ezinearticles.com/?expert=Sumeet_Khanna_PhD
http://ezinearticles.com/?expert=Sumeet_Khanna
<http://www.streetarticles.com/about/sumeet-khanna/751201>
<http://goarticles.com/author/sumeet-khanna/1284493/>
<http://www.sooperarticles.com/authors/494739/sumeet-khanna.html>
<http://www.articlesbase.com/authors/sumeet-khanna/1607983>
<http://www.isnare.com/?s=author&a=Sumeet+Khanna>
<http://www.speakwithoutinterruption.com/site/author/sumeetkhanna/>
<http://www.interestingarticles.com/author/sumeet-khanna/15265/1>
<https://medium.com/@SumeetKhanna>

(I have been writing unique content for many online websites, since 2012 onwards).

Responsibilities:

- Job work and Experience relates to Research Work, Field Work, Quality Control, Teaching, Content Writing, Administration and Co-ordination.
- Handling Corporate Clients.

Achievements:

- Successfully organized many Projects related to Quality Control, Research, Content Writing, etc.
- Research work included training at Central Potato Research Institute (CPRI), Shimla.
- Friendly natured, believe in self-strength and group unity, and to keep patience in most critical situations.
- Able to set priorities and work in stress resistant atmosphere and able to work independently.
- Communicate effectively with good problem solving attitude.

Extra-Curricular Activities: Participation in Red Cross Melas, Scouts, Reading, Correspondence, Computer, Meeting Foreign Delegates, Attending Seminars etc.