**SHUBHAM JANGID**

Contact No. :- +919649847248,

+918003557905

**Email -** shubhamjangid109109@gmail.com

**Objective:**

* To work in strong, forward thinking, progressive and equal opportunity

organization where, I can apply the knowledge. I have obtained, involving

maximum utilization of my skills and experience to deliver beyond

expectation and meeting the challenges of real life projects.

**Educational Qualifications:**

* Secondary from Rajasthan Board of Secondary Education
* Senior Secondary from Rajasthan Board of Secondary Education
* Graduation (B.com) from University of Ajmer {M.D.S.U.}

**Technical Skills:**

* Knowledge of Ms-Office
* Knowledge of Internet
* Hindi (30 wpm) & English (35wpm) typing speed.

(I got knowledge of Ms-office and Internet Technology form Pune Institute of Information and Technology Pune, Maharastra with A+ Grade.)

* 1 Year Computer Accounting Course

( I got knowledge of Accounting in Computer ( Tally and Excel Accounts ) form New Study Point Kuchaman City, Nagaur with 83% marks. )

**Responsibilities :**

* Office data maintain.
* Maintain books of accounting.
* Bank Reconciliation
* Petty cash / Cash Handling
* Maintain Ledgers with the parties.

**Strength:**

* Honest, Hard working, self learner.
* Ready to learn from every experience.
* Can work with team or self.

**Works Experience:**

* 5 Years of Work Experience

(2014-15 – Join Humming Birds School Kuchaman city. I worked at there as an assistant form October 2014 to March 2015.)

(April 2015- Mar 17 – Worked at Panchayat Samiti Molasar, as a accounts operator)

(April 2017-Dec 2017 – Worked in Tagore International School, Kuchaman City, as a computer operator)

(From Jan 2018 to till date working in The Idea Factory and Juvenile Print Com. Pvt. Ltd., Jagatpura, Jaipur as an Accountant)

**Languages Known And Interests:**

* **Languages Known** : English, Hindi & Regional
* **Interests**  : Reading Books & Music

**Personal Details:**

**Father’s Name**  - Sh. Damodar Prasad Jangid

**Date of Birth** - 25/09/1996

**Marital Status** - Unmarried

**Nationality** - Indian

 **Date :**

 **Place :**

**(Shubham Jangid)**