CURRICULUM VITAE



Zahid Hussain

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**Permanent Address:** RC 329 Vandana Enclave**,** Ghaziabad**, (U.P)**



* PROFILE SNAPSHOT:

Over 3+ years of strong experience in handling Data specialization in E-Commerce, IT-Telecom, SCM. Experience

In handling Interactive Visualization, Operation Management, and MIS Reports, Process Development & Backend

Operations activities in the cost-efficient manner with the unwavering quality standards***.***

* CAREER OBJECTIVES:

To intend the position in the worthy organization in terms of long career objective this values innovation and gives the responsibilities and opportunities for the growth and development to create a carrier path for myself. To work with career conscious, committed and dedicated the people, which will help me to explore and utilize my potential for the personal development.

* ACADEMIC ACTIVITIES: -
* **Advance Excel (MIS+WFM) from MAATI Institute**
* **SQL (T-SQL) from MAATI Institute**
* **Power BI (Power Pivot+Dax) from MAATI Institute.**
* CORE COMPETENCIES:

**- Microsoft Office - SAP (Version-P20) - Power Bi - SQL - PPR Project Tube**

**- Qlick View - Share Point - Hera Tool - Sales Force - CPT**

* ORGANIZATIONAL SCAN:

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Provana India Pvt. Ltd.

**Business Analyst - Integrating Data Analytics Platform**

20th Jan 2020 to 15th April 2020**.**

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The Royal Bank of Scotland on the Payroll of ManpowerGroup Services India Pvt. Ltd.

**MIS Executive - Trade Finance**

18th July 2019 to 18th Jan 2020**.**

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* Organizing, managing and tracking multiple detailed tasks.
* Manage transactions follow-up and record updates accordingly.
* Preparing strong and reliable reports as per requestor requirement.
* Responsible for documents handling like import & export documents.
* Document receipt and dispatch including verification of signatures, Callback.
* Work on overseas document release & document arrival notice on a daily Basis.
* Closely coordinated with the corporate clients and effectively managed open & closed bills.

Nokia Network and Solutions India Pvt. Ltd. on the Payroll of Vertex Plus Technologies Pvt. Ltd.

**Reporting Analyst - Centre for Data Engineering**

15th Jan 2018 to 06th July 19**.**

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**Job Profile:**

* Preparing strong and reliable SCM reports as per requestor requirement.
* Working on SAP-P20, for scheduling different type of reports (Centre for Data Engineering).
* Fetching data from SAP-20, BPP, MM-Module using different Transaction Codes in SAP.
* Working on E2E Dashboard, Qlick View tool and PPR Tube, Share Point for updating daily basis reports (For different markets India, China, Europe, Apac, Nam, Mea, Lat).
* Responsible for timely publication of performance reports (scheduled & ad-hoc) for different KPIs.
* Analyzing and refreshing data through Power BI, Hera tool, Share Net on daily basis.
* Closely worked with quality team for Performance Analysis, Phase wise Analysis, Gap Analysis.
* Preparing the dashboard for weekly and monthly basis on the request of requestor and internal team.
* Generating KPI reports through Power BI with the help of DAX function for interactive visualizations.
* Responsible for new Business Transition Reports and managing MIS for Costing of all Global Business Lines and providing Dashboards/PPT and Global reports as per client requirements.
* Currently working on various tools specially designed for NOKIA like Power Bi, E2E Dashboard, SAP etc.

Paytm on the Payroll of Cogent-E-Services Pvt. Ltd.

**Quality Control - Catalogue & Creation**

22nd Dec 2016 to 13th Jan’18.

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**Job Profile:**

* Maintaining daily MIS report of Catalogue.
* Data Creation of datasets from multiple source files using import techniques.
* Prepared and managed MIS by using Advance Excel - Filter, Functions & Formulas, Pivot table, different types of VLOOKUP, INDEX, Sorting, Importing & exporting data & updated CRM Operating Systems.
* Handling escalations for internal and external quires related to product through mail or call.
* Distributed Data to team through Pipeline of different categories of product for prepare excel sheet.
* Work on CPT (Central processing tools) for make proper data of product according to paytm guideline.
* After preparing the reports and upload the same in CPT (Central processing tools).
* Arrange call & meetings to clients for document verification (Brand, Trademark, Hologram, Brand name, Customer Id etc.) of product on Seller Panel for selling on Paytm Mall.com site.
* Allocating Tasks received from the Clients and provide them the proper training regarding the process.
* Providing relevant data of Service, prepare Dashboards for the Internal Audit Purpose.
* Worked on Excel axis, Dashboard, and various tools CPT, CRM etc.
* EDUCATIONAL CREDENTIALS:
* Higher Secondary (10th) from (C.B.S.E), Delhi
* Senior Secondary **(10+2**) from (C.B.S.E), Delhi
* Graduation from Delhi University.
* MBA from Swami Vivekanand University.

PERSONAL DETAILS:

* Date of Birth: 29 July 1995
* Marital Status: Unmarried
* Language: English & Hindi
* Father’s Name: Mr. Ali Hussain
* Mother’s Name: Mrs. Zubaida Khatoon
* Permanent Address: Rc-329 Vandana Enclave Ghaziabad, UP (201309)
* DECLARATION:

I, Zahid Hussain, do hereby declare that all the above furnished details are true to the best of my knowledge. If given opportunity, I will strain all my nerves to serve the organization.

DATE:

PLACE: Zahid Hussain