**Mr. Suhail Baig**

**Email:** suhailbaigbaig786@gmail.com

**Contacts:** +91 8197076307

# **CAREER OBJECTIVE:**

* To pursue a highly rewarding career, seeking for a job in challenging and healthy work environment where I can utilize my skills and knowledge efficiently for organizational growth.

# **EXECUTIVE SUMMARY:**

* Currently working as Process Analyst at Gallagher Service Centre, Bangalore ( 2.7 years).

# **WORK EXPERIENCE:**

* Be a change and renewal the policy of the resourceful customer.
* Drive and process implementation and Quality improvements across the support functions.
* Measuring and monitoring processes in respective function.
* Using relevant tools, techniques, methods and modules on continual policy processing.
* Periodic Monitoring and Control of Quality Management System.

# **PERSONAL QUALITIES:**

* Strong leadership and motivational skills.
* Presentation skills and convey the audience.
* Excellent in communication in written and verbal both.
* Ability to handle the team.

# **ACADEMIC PROFILE:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Degree** | **Board/ University/ College** | **Passing**  **Year** | **% of**  **Marks** | **Results** |
| BBA | Baldwins Methodist College | 2017 | 63.00 | First Class |
| PUC | Stracey Memorial College | 2014 | 69.00 | First Class |
| SSLC | Karnataka Secondary Education Examination Board | 2012 | 56.00 | Second Class |

# **EXTRA CURRICULAR PROFILE:**

* Participated in Aproksha Competition held in college.
* Debate
* Participated in “Creating and producing a show”
* Being a part of a team in mini-project subject on “GROWING TREES HELPS IN ENVIRONMENT”

# **PERSONAL DETAILS:**

**Father Name**  : Aman ulla Khan

**Date of Birth** : 06th November 1995

**Marital Status :** Single

**Languages Know :**  English, Hindi, Kannada

**Hobbies :** Debate, Singing and Cricket

**Address :** #14 North Street Neelasandra Bangalore 560047

# **DECLARATION:**

I hereby declare that all the above particulars are true to the best of my knowledge. Date :

Place :Bangalore (Mr. Suhail Baig)