

RESUME

SUSHMITHA D.P

Hoodi circle

Bangalore 560048

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ABOUT ME:

I am an enthusiastic worker with highly motivated, creative and leadership skills with a SAP and Excel background. I am eager to learn new technologies and implement new ideas, I have excellent communication skills and like to work as individual and as a part of a team.

Diligent, disciplined and self-motivated with 2.6 years' experience in Manufacturing Industry.

PROFESSIONAL PROFILE:

- **Company:** TE CONNECTIVITY [Doddenkundi Industrial Area Whitefield Bangalore]
- **Designation:** Material Planning Support [IE dept.]
- **Work Experience:** 2.6 years [Sep 2016 to May 2019{Bangalore region}]

ROLES & RESPONSIBILITY:

- Preparation a purchase request (**ME51n**)
- Creating part number set up in SAP (**MM01**)
- Creating a Monthly Reports (**Pivot chart, VLOOKUP**, etc.)
- Maintaining and Updating a day today Production UT Books.
- Coordinating with Management and Supporting teams.
- Work well independently and in team- based environment.
- Created an Invoice's.
- Worked Non voice process.

ACADEMIC RECORD:

Degree Awarded	College/ School (University /Board)	Year of Passing	Stream /Branch	Percentage
B.COM	N.D.R.K First Grade College Hassan (Mysore University)	2016	B.com	70%
PUC	M. Krishna PU College Hassan, State Board	2013	Commerce	69%
SSLC	Govt. High School Shantalli, Kodagu. State Board	2011	State syllabus	71%

TECHINICAL SKILL:

Microsoft office

- Excel
- Power Point
- MS word

SAP (ME51N, CA03, MM01, MD04, ZMM3TR845, ZPP2TR015 etc.)

INTERPRETATIONAL SKILL:

- Ability to work in under pressure.
- Confident and Determined.
- Ready to relocate anywhere
- Dedicated and Time management.
- Reason for Change: Career growth and better prospects.

PERSONAL MINUTES:

- **Date of Birth:** 11-June-1996
- **Languages known :** English, Hindi and Kannada
- **Hobbies:** watching Movies, listening music.
- **Nationality:** Indian
- **Permanent Address:** Sushmitha D/o Parameshwar D P Haraga [V], Shantalli [P],Somwarpet [T], Kodagu[D]

DECLARATION:

I hereby declare that the above information is true to the best of my knowledge.

