**Resume**

**AMIT KUMAR House No E-20 Sanjay Colony**

**Bhatti Mines New Delhi-110074**

**Contact No-8860315167**

**Mail Id:-amitmharaj34@gmail.com**

**OBJECTIVE**

To obtain a long-term career with an organization, which has a strong background, that provides good opportunity for enhancement of professional and personal status.

**SUPERVISORY SKILLS**

* Excellent Communication Skills.
* Excellent in building trusting relationships with sellers.
* These skills have been highly appreciated throughout my Over 2 years and 7 months of experience at FLIPKART have always set me apart.

#### PROFESSIONAL WORK EXPERIENCE

* I have worked in Flipkart as an operation executive from 15th oct 2015 to 22rd mar 2018.
* Currenty working in Paisabazaar marketing and consulting pvt ltd as a sales cunsaltant form 14 nov 2018 to till date.

**Accountabilities: (Flipkart: Forwarding Process)**

* Handling Forwarding Process.
* Create Trip sheet on daily basis for Pickups.
* Assign vehicles for route.
* Ensuring for 100% pickup compliance.
* Coordinate with Sellers.
* Mailing.

**Accountabilities: (paisabazaar.com)**

* Provide personal loans accordingly customer profile.
* Customer handling and coordinate with banks on daily basis.
* Solves customer queries.
* Mailing Etc.

**EDUCATIONAL QUALIFICATION**

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| --- | --- | --- | --- |
| **S No** | **Degree / Qualification** | **University** | **Year** |
| 1 | M A (final year) | IGNOU | Persuing |
| 2 | Graduation | Delhi University | 2017 |
| 3 | 12th | CBSE | 2015 |
| 4 | 10th | CBSE | 2012 |

**COMPUTER PROFICIENCY**

* Working knowledge in MS office, MS Excell, LibreOffice and internet.
* Operating system: MS Windows, XP, 2007, UBUNTU.
* Flipkart software FLO, BIFROST,

**STRENGTHS**

* Ability to manage stress, time and people effectively.
* Innovative, Sincere, Hardworking, Positive attitude.
* Easy to grab New works.

**PERSONAL DETAILS**

* Father’s Name : Sh.rajkumar
* Date of Birth : 1st july 1995
* Gender : Male
* Marital Status : Single
* Languages Known : English & Hindi
* Hobbies : listening music & playing cricket

**AMIT KUMAR**