***SOUMICK GHOSH***

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**Objective**: Seeking a challenging opportunities in service sector where I can realize my best potential as a performer and also build up my Skill and experience in a corporate environment.

**ACADEMIC:**

* **Pursuing Graduation (B.A- English) from Netaji Subhas Open University in 2018.**
* **BA Dropout from Rishi Bankim Chandra College in 2014.**
* **Higher Secondary from WBCHSE with 2nd Division (43.4%) in 2010.**
* **Secondary from WBBSE with 1st Division (63.87%) in 2008.**

**Work Experience Summary:**

* **Worked as a Tech Talent Executive (US IT Recruiter) in MindsGroup InfoTech LLC. At Kolkata from Feb 2020 to Apr 2020.**

**Roles & Responsibilities: Sourcing, Screening, Recruiting & Placement.**

* **Worked as a Customer Support Executive in Swordsman Infosol Pvt. Ltd. at Kolkata from Aug 2018 to Jan 2020.**

**Roles & Responsibilities:-Support and Services**.

* **Worked as a Customer Support Executive in True Height Interface Info Solution Pvt. Ltd. at Kolkata from May 2016 to Jul 2018.**

**Roles & Responsibilities:-Support and Services**.

* **Worked as a Customer Support Executive in ASA Webtech Solutions at Kolkata from Nov 2015 to Mar 2016.**

**Roles & Responsibilities:- Support & Services.**

**Key Skill Set & Roles of Responsibilities:**

* **Microsoft office (Ms Excel, Ms Word, Ms power point)**
* **Familiar with Windows XP, 07, 08 & 8.1, 10 Operating Systems.**
* **Internet Surfing**
* **Outbound customer related report.**
* **Familiar with LinkedIn, Dice, Monster and CareerBuilder.**
* **Working on Corp to Corp.**
* **Inbound & Outbound process, customer support, HR.**
* **Admission & Counselling.**
* **Sourcing, Screening, Recruiting & Placement.**
* **Trained in SAP SD.**

**Hobbies:**

* **Outdoor/Indoor Games, Listening Music, Watching Movies, Spending time with Computer & Internet.**

**Personal Details:**

**Father’s Name : Dipak Kumar Ghosh**

**Permanent Address : PO&VILL - Dogachia, Vivekanandapally, Daspara(N)**

**North 24 PGS , PIN: 743130, PS – Naihati , West Bengal**

**Present Address : BD -53, Rabindra Pally, Kestopur, BOYS PG, IDBI Bank**

**Building, Kolkata - 700101**

**Date of Birth : 13th October 1991.**

**Nationality : Indian**

**Blood Group : B +**

**Marital Status : Single**

**Language Spoken : Bengali, English, Hindi.**

**Self-Declaration:**

**I hereby notify that the information furnished above is true to best of my knowledge**.

**Date:**  **Soumick Ghosh**

**Place:**