**HIMANSHU**

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A goal oriented professional seeks a position in a challenging and creative environment that allows demonstration of business, analytical, quantitative and technical skills to make valuable contribution to the organization

***Scholastic Record***

|  |  |  |
| --- | --- | --- |
| **Institute/University** | **Degree/Examination** | **Year** |
| CBSE, Delhi | 10th | 2009 |
| CBSE, Delhi | 12th | 2011 |
| BTE, Delhi | Diploma In IT | 2015 |
| IGNOU, Delhi | BCA | 2018 |

***Projects***

* Design a dynamic website of **COMPUTER INSTITUTE** using HTML, CSS, JAVA SCRIPT and MS-ACCESS.
* Design a dynamic website of **UNIVERSITY** using HTML, CSS, JAVA SCRIPT and MYSQL.
* Network Design proposal for **5 STAR HOTEL** has 10 floors with 20 rooms in each floor (Complete Networking).

***Internship and Experience***

1. Worked as a Sales Support Associate at **Convergys**, Gurgaon from Jan to Dec 2018.
   1. Provide customer support to the customer over the chat.
   2. Solving the billing queries, add or remove a line of business from their account remotely.
   3. Probe and pitch for sales.
   4. Troubleshooting their equipment remotely.
2. Worked as a Lab Assistant with **Bhai Parmanand Institute of Business Studies,** **GGSIPU,** Shakarpur, Delhi for 7 months Contractual.
   1. Troubleshoot the lab’s systems and devices.
   2. Install, update, and upgrade the systems.
   3. Arranging labs for students and exams.
3. 13 week Internships in **Vision Tech Security Solution Pvt. Ltd.** from Jan 2015 to Apr 2015 as computer hardware and networking engineer.

***IT Skills/Certifications***

* **CCNA:** Done Cisco Certified Network Associate 6 month full time course with NIELIT (National Institute of Electronics & Information Technology) Cisco local academy.
* **Certificate** of completing the completing the Cisco Networking Academy® **Introduction to IoT (Internet of Things) course.**
* **Certificate** of completing the Cisco Networking Academy® **Introduction to Cyber security course.**
* **Certificate** of Completion of Cpp Training by the Spoken Tutorial Project, IIT Bombay, funded by National Mission on Education through ICT, MHRD, Govt., of India.
* One year **Diploma** in Information Technology (IT) from Lal Bahadur Shastri Training Institute Delhi.
* **Programming Languages:** C, C++
* **Database Tools:** MySQL
* **Operating Systems:** Windows, Ubuntu.
* **Web Designing:** HTML, CSS3, HTML5, XML.
* **MS-OFFICE:** (MS Word, MS Excel, MS Power Point, Outlook Express) all versions.
* Configure and troubleshoot LAN and all networking devices and printer.

***STRENGTHS***

* Hardworking with lots of patience.
* Excellent team player with good logical reasoning ability, coordination and interpersonal skills.
* Quick Learner with the ability to rapidly achieve organizational integration, assimilate job requirements and employ new methodologies. Energetic and self motivated team player/builder.
* Self-confidence.

***Personal Details***

**Date of Birth:** 21st MAY 1993.  
**Hobbies:**  Reading novels, Learning new technologies, Cricket, etc.

**DATE:**

**PLACE: DELHI**

HIMANSHU