

# R.VISHNOO PRASHANTH

Male, 28 years old  
raju.vishnoo@gmail.com  
Old no 1/3, New no 7, Mothilal Street,  
T. Nagar,  
Chennai- 600017  
Mobile: 9940314342  
Blog: www.mystory370.wordpress.com



## HR BUSINESS PARTNER | HDFC BANK

### WHO I AM

An experienced Human Resource professional currently seeking challenging opportunities that would help me learn, explore and further my expertise in this field.

### WHAT DO YOU GET

- Self- motivated and driven individual.
- Person with Time Management Skills.
- Multi- tasker and Team Player.
- Person good at numbers with good attention to detail.

### ACHIEVEMENTS/ CERTIFICATIONS:

ADMISSIONS/ PR COMMITTEE,  
LIBA (MEMBER/ LEAD)

HR ANALYTICS (2 MONTHS); AIHR  
ACADEMY

### HOBBIES

- Blogging/ Writing
- Cricket
- Solving Puzzles/ Riddlers
- Books/ Fiction

### EMPLOYMENT HISTORY (3 yrs)

#### HDFC Bank- HR Business Partner (Dec' 19- Aug' 20)

- Deployment of HR processes and handling BU level Employee Lifecycle Activities including Onboarding, Performance Management, Probation confirmations, Leave, Position Management and Exit.
- Drive BU level Employee Engagement initiatives.
- Attrition Management and Retention.
- Partner with L&D teams and line managers to improve capability building for teams and employees through talent development programs.
- Vacancy tracker and planning.
- Handle internal employee movements including JR, Job Elevation, Request transfers, IJT and Behest movements.
- Drive BU connect schedule including NJ connects, Circuit sessions, Location/ Branch visits, 1-0- 1/ group connects to address Employee grievances.
- HR reports, analysis and Dashboard reporting.
- Manage progress and track key HR Ops deliverables and metrics according TAT deadlines.

#### India Impex Logistics Private Limited- HR CONSULTANT (Jan' 19- Dec' 19)

- End to end recruitment (IT and non- IT), including sourcing, pre- screening, screening, initial HR interviews, coordination with hiring teams and candidates, follow- up, offer, negotiation up until closure; maintaining candidate log/ external tracker and ensuring KPI process compliance for the entire lifecycle; devising recruiting strategies to target closure; campus hiring and bulk hiring; analysing recruitment trends and improving process efficiency.

#### Tata Consultancy Services (June 14'- Aug 15')

- Responsible for the batch processing and scheduling of two applications (WBS and Vector 5), running multiple test cycles across various states (US) based on the requirements, testing for possible abends and ensuring smooth flow into production (Mainframe testing). Project- Bank of America.

### INTERSHIPS

#### Danfoss Industries Private Limited (April' 17- May' 17)

- Analyse the recruitment data of the company for Q1 in terms of various benchmarked quantifiable metrics and identify possible areas of deficiency and gauge measures of improvement.

#### Britannia Industries Limited (Oct' 17 to Dec' 17)

- Source entry level profiles based on the required skillsets and competencies and make recommendations as part of talent pipeline.

### EDUCATIONAL QUALIFICATIONS

Loyola Institute of Business  
Administration (2016-18)  
PGDM/ Human Resources

Sri Sairam Engineering College  
(2010- 14)  
BE/ ECE