

CURRICULUM-VITAE

RAMASHISH RAM

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CAREER OBJECTIVE:-

- To be a part of organization where the management structure recognizes and rewards loyalty, honestly, hard work & ambition of an employee by providing growth opportunities and necessary infrastructure that could contribute to the success of the company.

EDUCATIONAL QUALIFICATION:-

- 10th Passed From JAC Ranchi.(2006)
- 12th Passed From JAC Ranchi.(2008)
- B.A Passed From NPU Medininagar Plamu.(2011)
- M.A Passed From NPU Medininagar Plamu.(2014)

PROFESSIONAL QUALIFICATIONS:-

- Completed course of ADCA.
- Knowledge of good command in excel.

JOB PLACE:-

- Worked at Som Projects Pvt. Ltd Dharwad. (Construction Company) from **14 May 2016** to Onwards.

WORK DESCRIPTION:-

- Maintain receipts, records, and withdrawals of the stockroom
- Receive, unload, and shelve supplies.
- Rotate stock and coordinate the disposal of surpluses.
- Ensure adequate record keeping and manage all documentation to confirm proper stock levels and maintain inventory control.
- Coordinate the handling of freight, the movement of equipment, and necessary minor repairs.
- Regular monitoring and analyzing different kind of tools and materials.

- Delivery note, Gate Pass & Transmittal Form Material Receiving Report.
- Weekly procurement delivery report.
- Analyzing the stock variances thoroughly and rechecking the same through proper recounting.
- Generating monthly fuel consumption report.
- Responsible for weekly and monthly material report to department manager.
- Daily routine store work.

INTEREST AND STRENGTH:

- Pleasing Personality, hardworking, result oriented, and good health.
- Initiative to take up new challenges and responsibilities.

PERSONAL INFORMATION:-

- Name :- Ramashish Ram
- Father's Name :- Pradeep Ram
- Date of Birth :- 13/09/1989
- Gender :- Male
- Marital status :- Married
- Nationality :- Indian
- Religion :- Hindu
- Languages known :- Hindi & English

DECLARATION:-

- I hereby affirm that the information in this document is accurate and true to the best of knowledge.



(RAMASHISH RAM)