

## **G S G MOORTHY**

**Mobile:** +91 99419 42142

**E mail:** gsgmoorthy@gmail.com

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*Aspiring for managerial assignments in Back – end Operations / People management / Project management preferably in BPO / KPO / Financial Sector /Banking Sector*

### **SUMMARY**

- *Dynamic professional with experience in Back end operations and Team Management.*
- *Good Communicator and people manager.*
- *Deft in creating and sustaining a dynamic environment that fosters development opportunities and motivates high performance amongst the team members.*
- *Possesses excellent leadership, problem solving & Client Management skills.*

### **CORE COMPETENCIES**

- *Establishing and maintaining collection methods of work procedures and processes.*
- *Working with development teams and specialists to ensure right toolsets are made available for collection.*
- *Strategizing and implementing project plans within deadlines.*
- *Leading training and monitoring the performance of team members to ensure efficiency.*

### **WORK EXPERIENCE:**

**C - Cubed Solutions INDIA PVT LTD**

**Role: AR EXECUTIVE**

**Duration: January 2013 - March 2018.**

### **KEY RESULT AREAS:**

- *Analyze medical claims and resolve issues.*
- *Analysis on old AR claims and managing transaction executives.*
- *Call US Insurance companies to resolve Healthcare claims.*
- *Responsible for inbound and outbound calls.*
- *Responsible for IV calls and Patient calls.*
- *Follow up on the claims for collection of payments.*
- *Responsible for calling Insurance companies (in US) on behalf of doctors/physicians and follow up on outstanding Accounts Receivable.*
- *To prioritize the pending claims for calling from the aging basket.*
- *Should be able to convince the claims company (payers) for payment of their outstanding claims, same side to check the appropriateness of the insurance information given by the patient if it is inadequate or unclear.*

**EDUCATION:**

*Honors Diploma in Computer Application. 2007 - 2008*  
*Diploma in Computerized Accounting Techniques. 2009-2010*  
*HSC in SMJV Higher Sec School 2007 - 2009*  
*SSLC in Good Hope Matric School - 2007*  
*Bachelor's Degree in B.com Banking Management (BBM) 2010 - 2013*

**IT SKILLS:**

*MS Office, Windows 98, 2000, Windows XP, C, C++, UNIX.*

**PERSONAL DETAILS:**

*Father Name : P GNANAOLI*  
*Date of Birth : 28.07.1992*  
*Sex : Male*  
*Languages Known : English, and Tamil*  
*Marital Status : Unmarried*  
*Address : No 5, SIVAN ILLAM, VOC Street, Arumbakkam, Chennai - 600106*

**KEY SEARCH NOTES:**

*Progressive, Innovative, Result-Oriented, Enthusiastic, Initiative and Confidence.*

**REFERENCES:**

*References (of previous employers and clients) can be happily supplied on 'request'.  
The above said declarations are true to the best of my knowledge.*

**Date:**

**Place: Chennai.**

**Yours Truly,**

**GSG MOORTHY**