**NIMESH S. VAISHNAV**

**Contact No.:** +919892799960,08329508495

**E-Mail:** nimeshvaishnav@gmail.com

**Address:** F1, Plot No A-44, Avadhpuri-A , Girdharipura, Gandhipath west

Jaipur  302021, Rajasthan.

**Seeking assignments in the domain of Operations with an organization of repute.**

**Location Preference: Anywhere in Jaipur.**

**BRIEF OVERVIEW**



* A budding professional with over 14 years **work experience in Diamond Industry**.
* Gained knowledge and understanding about all **Import, Export & sale.**
* Adaptable and a quick learner; possess skills to work under pressure.
* Possesses working knowledge about activities like billing & client service, conceptualizing visual merchandising displays, executing key procurement strategies, etc.
* An effective communicator with excellent interpersonal, analytical and problem solving abilities.

**EMPLOYMENT DETAILS**



**June’ 2004 to July 2018 - Diasqua India PVT LTD**

* Dealing with sales and purchase department for both import and export category.
* Face to face interaction with current and prospective customers.
* Looking after company account and daily ledgers.

**May’ 2019 to July 2019 date – Hudibaba Business PVT LTD As A Sales Executive.**

**August 2019 to September 2019 Ashish group Documents collection**

**ACADEMIA**



* **B.A.** from G.D. Modi College of Arts & Commerce, Palanpur,North Gujarat University, in 2002.

**IT SKILLS**



**Well versed with:**

* MS Office
* Internet Applications

**PERSONAL DOSSIER**



Date of Birth : 14th August, 1978

Languages Known : English, Hindi,and Gujarati