**CURICULUM VITAE**

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**Ashwani Chauhan**

**Objective:** Seeking a growth full and challenging opportunity in the progressive firm that provides a positive working environment, appreciates new ideas and where I can make a value addition to the growth of the company.

 **Professional Experiences:**

**Total 14 Years Experience & 9 Years Experience in Real-Estate CRM & Operations Pinga/Farvision ERP Software.**

* Currently working with **Earthcon Construction Pvt. Ltd.** As an **Assistant Manager CRM & Operations** from March 2014 to till date.
* Four years of experience as an **Asstistant Manager (Operations)** in **SDS Infratech Pvt. Ltd.** from February 2010 to February 2014 in noida.
* Two years and two months of experience as a **Sr. ERP Implementation Engineer**in **Pinga Solutions Pvt. Ltd.** from November 2007 to January 2010 in noida.
* Two years and eight months of experience as an **In charge of EDP/IT** in **Addi** **Industries Ltd.**from February 2005 to October 2007 in noida.

**Professional Summary:**

* REMS (Realestate Management Software) Pinga/Farvision CRM-Client Handling, Collection, Generating MIS Monthly Reports, Reconciliation with A/C, Clients Booking, Making Demands, Reminders, Notice, Cancellation, Payment Plan, Receipts, Welcome Kit, Welcome Letter, TDS, Service Tax, Interest, BBA, Agreement, TPT, PTM, Transfer, Swapping, Cancellation etc.
* Updating the Management about the Status of the Projects time to time.
* All type of cancellation process- application cancellation, Updating in pinga software.
* New booking entry in pinga software.
* Generating new reports as company required in pinga software as per required by management.
* Customer transfers in pinga software (New applicant on sold unit).
* Making payment plan, interest plan, service tax plan, additional charges in software.
* Daily basis bank reconciliation in pinga software (Bounce & Clear Cheque).
* Prepare & Update MIS Reports of the customers.

**Earthcon Construction Pvt.Ltd.**

**Company Profile:**

**Earthcon**" was set up in 2005 as a real estate development company and since then has seen a robust growth. But the story goes back to the year 2000 when first generation entrepreneur “*Mr. Shadab Khan*” & “*Mr. Tanweer Obaid Azmi*” came together to set up a construction company, “Ganga Contract and Projects Ltd" in 2000. After having made a significant mark in building construction, the company saw its next natural progression into real estate development. "**Earthcon Construction Pvt Ltd**" was thus founded in 2005.

**Designation: Assistant Manager CRM/Operation:**

**Job Profile:**

* Customer queries are handled with online Appointment Booking software.
* Responsible for the complete **REMS (Real Estate Management System) CRM** ERP (Pinga ePages Solutions Software) & Farvision Technical-Functional consultant & implementation and provide technical guidance and support to users.
* Customer transfers in pinga software (New applicant on sold unit).
* All Company projects data reconciliation with accounts.
* Supporting all types’ software problems of all projects and companies coordination with pinga.
* Making payment plan, interest plan, service tax plan, additional charges in software.
* Making new projects, companies, inventory, towers, blocks, floors, flats in software.
* Generating new reports as company required in pinga software.
* New booking entry in pinga software.
* Editing client’s data like client address, email id, contact numbers, applicant, co applicant.
* Daily basis bank reconciliation in pinga software (Bounce & Clear Cheque).

**SDS Infratech Pvt.Ltd.**

**Company Profile:**

SDS Infratech Private Limited is Real Estate Company, incorporated in 2009, to undertake construction business. It has forever been our endeavor to become the most progressive name in the real estate industry. A vision fueled by our ability to deliver quality, professionalism and value to match the best from across the globe. A vision that works towards developing our India into a fully developed nation, for the benefit of our beloved countrymen. It is known for the best location amongst the other real estate company.

**Designation: Assistant Manager (Operations):**

**Job Profile:**

* Responsible for the complete **REMS Pinga & Farvision (Real Estate Management System) CRM like:-**Booking Details, Payment Plan, Demand Letters, Interest Plan, Service Tax.
* Updating the Management about the Status of the Projects time to time.
* Prepare & Update MIS Reports of the customers.
* Handling the customers Query like Service Tax, Interest, Payment Plan, Demand Latter, and Receipts Details etc.
* Working for the Pinga ePages Solutions ERP softwareQuery & Reports in backend SQL Server 2005.
* Implementing and administering A Microsoft Windows 2000 & 2003 Network infrastructure networking, trouble shooting of computer’s.
* Installation of Operating Systems and Software.
* Maintains computing environment by identifying system requirements, installing upgrades, monitoring system performance, maintaining hardware and software.

**Pinga Solutions Pvt.Ltd.**

**Company Profile:**

Pinga Solutions Private Limited as an information technology solutions company was started way back in 1998 as Sapient India with a view to provide business software solutions. Later it was incorporated as Pinga Solutions Private Limited (Pinga Solutions New Group). It grew to its present stature with the composite efforts of a team of software engineers, a chartered accountant and management professionals who have vast experience in information technology and management consulting.

**Designation: Sr. ERP Implementation Engineer:**

**Job Profile**:

* As an ERP Implementation Engineer I have to look up and manage Technical Support Operations as a team member.
* Software testing developing new ERP software by the developer tests the software error software working speed and aqurecy.
* Working for client side for the retail ERP software Query & Reports in backend SQL Server 2005.
* Software Training of users at client side.
* Solve the customer query & problem by the team viewer.
* Team member of ERP REMS (Real Estate Management Software) Implementation team.

**Modules Implemented:**

* Control Panel, Projects, Security, Processes/Transaction.
* Launch, Banks, Heads, and Charges.
* Inventory, Plans, and Processes.
* Purchase & Stores.
* Maintenance and Reports.
* Customer Care and Broker

**Addi Industries Ltd.**

**Company Profile:**

Addi industries, formerly known as Addi Krafts were incorporated as a private limited company in 1980. The name of the company was changed to the present one in 1987. The company is engaged in the manufacturing and export of textile-related product namely knitted hosiery garments.

**Designation: In charge of EDP/IT:**

**Job Profile**:

* Maintaining Server & All Data of Company
* Handling all the IT related Problems
* Handling all India Retail Chain Stores of Company
* Create all type of Reporting to Management
* Trend the Computer operator of the Own Retail Outlets of the Company.
* Update new information’s of our software time to time
* Implement Discounts, Schemes, Targets etc At Stores on Management Demand
* Software installation and update virus scanner.
* Configuring mail, taking mail backup and restore mail backup

**EDUCATIONAL QUALIFICATION:**

* B.Com completed from Delhi Universityin 2003.

**TECHNICAL QUALIFICATION:**

* 3 Year’s Post Graduate Diploma in Computer Software Application from APTECH.

**Technical Skills:**

**ERP** **:** Microsoft Business Solution NAVISION 3.70

 Pinga ePages Realestate ERP software.

**Database :** Basic of SQL Server 2005 & 2008, Crystal Reports

**Operating Systems :**  Window XP, Window 7, Window Server 2003, 2008

**Operating Tool :** Microsoft Office, Microsoft basic tools**,** Internet

**Personal Information**

 Father’s Name **:** Sh. V.P. Chauhan

Date of Birth **:** 29 May 1983
Language Known **:** Hindi, English.

 Marital Status **:** Married

 **Place: (Delhi)**

 **Date:**  **(ASHWANI CHAUHAN)**