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Abhimanyu {Date of Birth: 09-04-1993}

Objective

Strategic Information Technology Manager skilled in guiding navigation of modern technology. Accustomed to driving efficiency and effectiveness by developing, delivering and supporting strategic plans. Demonstrated skill in translating technical requirements to business solutions. Previous Job Description can be summarized as supervising Regional and City BO executive for data analysis for Pan-India. To create/remove and audit conveyance for Area Officers. To create compliance for Branch Heads and Regional Heads. To provide IT support and training to Pan-India supervision application and web-portals(Regional Executives,Branch Heads & Area Officers). To analyze and resolve operational and IT issues through appropriate sources.

Qualification Highlights

◆ Competent using software including: Windows,Linux, Word, PowerPoint, E-mail, and the Internet Research.
◆ Met or exceeded all performance goals to date.
◆ Resourceful, energetic, competent, multi-task and results-oriented.
◆ Effective management, technical, and supervisory skills.
◆ Cleared BCAS Aviation Security certificate in 2018.
◆ During COVID period in 2020, increment was provided by the last organization for outstanding-performance.
◆ End to end knowledge on Block Coding, Scratch, Machine Learning and Python.
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Experience

GDX Security and Facility Management
Management Information System Executive, 8/2021- Present

◆ Arranged and driven organization of the board data framework for accomplishing limit level execution.
◆ Approved outcomes and performed quality affirmation to evaluate precision of information.
◆ Driven framework preparing and on-boarding to meet data maintenance strategy and government administrative rules.
◆ Carried out framework examination, documentation, testing, execution and client support for stage advances.
◆ Recognized and settled issues through main driver examination and exploration frameworks.
◆ Monitored and provided resolutions/goals to the Pan-India Ops and MIS Team.
◆ Created online database system and trained Pan-India branch officials including Branch Heads to maximize there efficiency through real time data alerts.
◆ Practical experience with a variety of software applications for the development of the institution.

SIS India Ltd., HQ,Delhi
Management Trainee - Project/QAQC Executive, 10/2019 - 1/2021

◆ Earned a reputation as a valuable and cooperative coworker by: being fair, honest, and willing to help others when needed; effectively resolving conflicts at appropriate times; and assisting new managers and other staff to become familiar with policy and operations.
◆ Planned and led administration of management information system for achieving threshold-level performance.
◆ Validated results and performed quality assurance to assess accuracy of data.
◆ Evaluated interactions between associates and customers to assess personnel performance and customer satisfaction.
◆ Led system training and on-boarding to meet information retention policy and government regulatory guidelines.
◆ Performed system analysis, documentation, testing, implementation and user support for platform transitions.
◆ Identified and resolved problems through root cause analysis and research systems.
◆ Outlined MIS upgrade road-map, analyzed protocols and ordered corrective actions to elevate performance.

TATA SIA Airlines, Delhi
Aviation Security Executive, 7/2018 - 6/2019

- Identified potential airport, rail and mass transit security concerns and completed more in-depth checks as part of investigation.
- Conducted bag searches and performed pat-downs of passengers to maintain secure, safe premises.
- Discretely observed behavior and demeanor of travelers and staff to screen for suspicious belongings for potential hazards and weapons.
- Operated X-ray screening machines and tools to screen people, containers and personal
- Safeguarded transportation operations at commercial airports and railway stations.
- Dealt tactfully and effectively with difficult customer.
- Maintained awareness and focus to identify potentially life-threatening objects or weapons of mass destruction.
- Attended daily briefings with supervisors to discuss issues with security screening processes.
- Authenticated boarding passes, identification and passports to prevent fraudulent travel.

Education

Bachelor of Arts, Applied Psychology Honors, 8/2016

Dr. B. R. Ambedkar College, Delhi University, Delhi
Continuing education in Psychology for Criminal Minds.

Dissertation: QUANTITATIVE ANALYSIS OF VALUES IN AN ORGANISATION

Master of Arts, Criminology, 8/2018

National Institute of Criminology And Forensic Science,
Guru Gobind Singh Indraprastha University, Delhi
Professional development/Specialization completed in - Security Management

Dissertation: A Study to analyze the Patterns of Psycho-pathological personality among
Bureaucrats and Politicians: A security threat to Indian Democracy

Coursework And Fieldwork: Criminal Theories, Forensic Science, Criminal Law, Law Enforcement
and Disaster Management.

- ❖ **Completed Teacher Training Program(1st -12th Standard) in Artificial Intelligence and Coding in Aug-2021.**

Skills

- MS Word, MS Outlook, MS PowerPoint, MS Excel, Scratch , Python
- Quality and Productivity Improvement, Project Management and Data Analytics
- Feasibility Analysis,Operations Management, Audit Controls,Due Diligence Investigations & Evaluations
- Management Information Systems expertise, Data Mapping, Performance Management, Requirements analysis, Security planning
- Microsoft Office, Analytical skills, Relationship-Building, Adaptability, Self-motivated Professional, Team-building
- Disaster & Emergency Preparedness
- Security & Emergency Response