RESUME

KAJALVOHRA

ContactInformation

Address:H.NO.213GURUNANAKWADA

NEARPRABHUMANDIRG.TROADAmritsar

MobileNo:8591732440/7888867293 E-MailID:KAJALVOHRA2510@gmail.com

PersonalDetails:

D.O.B:25/10/1994

Gender:Female

Nationality:Indian

MaritalStatus:Unmarried

Objective:Tosecureachallengingpositioninareputableorganisationto expandmyskills,knowledgeandachievemygoalsettogetthehigher positioninmycarrer. Experience:

ICICIBANKLTD(From21september2016to7december2018

Profile:▪Dealwiththewalkincustomertoresolvetheirqueriesregardingautoloanandand generatenewleads.

▪Totakedailyprojectionfromtheothermembersintheteamandalsoneedtoconfirmabout theachievementatthedayend.

▪Recordthatpaymentwouldbedisbursedatdealersaccount.

▪DealwiththeRC'sandInvoicespendencies,arrangeforthecollection.

FULLERTONINDIACREDITCOMPANYLIMITED(4feb2019totilldate)

Profile:▪Handlecustomerqueriesregardingneworexistingloan.

▪ReceiveCustomerEMIpayment,foreclosurepaymentandtallythecashattheday.

▪Responsiblefortheupdationofthepaymentinthesystemondailybasis.

▪Generateleadsfromthewalkincustomer.

▪Maintainthequalityinthepaymentupdation,customerhandeling,raisedrequestforthe customerconcernandalsoneedtofollowuptomeetthetat.

# RESUME

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LanguageKnown:

▪English,PunjabiandHindi

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| --- | --- | --- | --- | --- |
| Degree | University/Board | Year | MainSubjects | Percen |
| B.COM | GNDU | 2012-2015 | Accounts,Bankingoperations,HRM, Insurance,law,Economics,Marketing | 60% |
| 12th | PSEB | 2012 | Q.T,Accounts,Businessstudy,EBusiness,Economics,etc. | 73% |
| 10th | PSEB | 2010 | English,Maths,Hindi,Punjabi,Social Studies | 65% |

Interests:Lovetospendtimewithmyloveones,hangoutwithmy friends,watchingmoviesandlisteningsongs.

KeyStrength:

▪Alwaysselfmotivated,punctual,abilitytoacceptchallengesand responsibilities.

▪Comfortableinworkingaloneaswellaspartofteam.

▪Promising,quicklearnerandgooddecissionmaker. Declaration:

Iconfirmthattheinformationprovidedbymeistruetothebestof myknowledgeandBelief.

Date:

Place:Amritsar