**HARSHITA JAIN Contact no.: 6350598939**

Chartered Accountant Email –caharshita1@gmail.com

# Career Objective:

Contributing best of my efforts and utilizing the best of my skills in accomplishing of the organization’s goals and personal professional growth.

# Professional and Academic Qualification:

|  |  |  |  |
| --- | --- | --- | --- |
| **Qualification** | **Timeline** | **Marks(Percentage)** | **Key Performance Highlight** |
| CA FINAL(New) | Nov-19 | 446(55.75%) | Exemption in FR and SFM |
| CA IPCC | Nov-16 | 402(57.42%) | Exemption in Law, FM and InformationTechnology and Strategic Management |
| CPT | June-14 | 116(58.00%) | Secured 60% marks in General Economics |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Course/****Degree** | **Institution/ University** | **Year** | **%** | **Key Performance Highlights** |
| M.Com(Prev.)A.B.S.T. | University of Rajasthan | 2018 | 66.00% | * Secured 68% marks in SFM and 66% marks in Costing.
 |
| B.Com | University of Rajasthan | 2017 | 63.94% | * Secured 94% marks in Finance Management and 81% marks in Business Statistics.
 |
| Higher Secondary | Saint Anselm’sPink City Senior Secondary School, Jaipur,Rajasthan(CBSE Board) | 2014 | 91.60% | * Secured 95% Marks in Economics, 91% Marks in Mathematics and 90% in Accountancy
 |
| Secondary | Saint Anselm’s Pink City Senior Secondary School, Jaipur,Rajasthan (CBSE Board) | 2012 | 9.4CGPA | * SecuredA+ in Work, Art and Physical Education
* Secured A+ in Social and Emotional Skills
 |

**Work Synopsis:**

Articleship training completed from **“PRASHANT BANSAL & CO”**from 8 Aug. 2016 to 7 Aug. 2019

|  |
| --- |
| **Assurance (Statutory Audit)** |
| **Key Clients** | **Industry** | **Key Responsible Areas** |
| Right Corrupack Pvt Ltd. | Boxes and packaging | * Ensured compliance with Accounting Standard and Auditing Standard.
* Assisted in preparation of Audit Reports and compliance with CARO.
* Assisted in verifying CSR compliance as per section 135 of Companies Act 2013.
* Item by item audit of Income-expense and asset-liability.
* Ratio analysis and analytical review in various fields as per SA 520.
* Ensured capitalization of fixed asset as per INDAS 16.
* Ensured disclosure requirement for disclosing contingent
 |
| RSM Pvt Ltd. | Cold Storage |

|  |  |  |
| --- | --- | --- |
|  |  | liabilities as per INDAS 37.* Ensured revenue is recognized as per INDAS 115.
* Checking Related party transaction as per section 188 of Companies Act and SA 550.
* Obtained External Confirmation as per SA 505.
 |
| Vaibhav Global Ltd. | MultinationalGems and Jewellery | * Stock Audit
 |
| **Start up** |
| ENAPOther Budding Startups |  | * Taxation Consultancy
* Registration of firms
* Preparation of Pitch Presentation
* Consultancy about various funding sources and benefits available
 |
| **Taxation Assignment** |
| Global Infra Communication Private Limited | Telecom | **Compliances Part:*** Preparation and Reconciliation of Form 26AS, GST Return, TDS Return, PF, ESI and related returns.
* GST Registration and GST Return Filing, E-Way Bill, POS and TOS Classification and TDS Return Filing.
* Computation of income tax (including MAT and AMT) and Filing of Tax Audit Reports.

**Advisory and Adjudication Part:*** **I**ncome Tax Return filing of various private companies, Partnership firms and individuals and handle reply to Demand Notices.
* Advisory in TDS Deduction Applicability or on call Advisory.
 |
| Other companies and Firms assignment |  |

# Computer Knowledge:

Working Knowledge of Softwares-

* Tally ERP 9 (Accounting and Stock Preparation)
* MS-Office (MS Word, MS Excel, MS PowerPoint.

# Achievements & Co-Curricular Activities:

* Participated 3 times in ICAI Blood Donation Camp on CA day as a volunteer in the year 2017, 2018 and 2019.
* Blog Writing for Marketing Company.
* Speaker in various events of Agarwal Samaj.
* Participated in many debates and public speaking events in school

# Personal Information:

* DateofBirth - 01.06.1996
* Father’sName - Rajeev Jain
* Interest/Hobbies -Poem writing, pencil sketching.
* Address - B-91, Model Town Jagatpura Road, Jaipur, Rajasthan- 302017