# CURRICULUM VITAE

# PERSONAL DATA

NAME : LAKDAWALA MOHAMMAD TAUFIK

FATHER NAME : MOHAMMAD SIDDIK

ADDRESS : 4/1416 , PANJANIGARWAD ,

 BEGUMPURA , SURAT-395003.

CONTACT NO : 9106151336

 9687013369

EMAIL ID : taufik000311@gmail.com

BIRTH DATE : 22/02/1995.

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| --- | --- | --- | --- |
| DEGREE | BOAD/UNIVERSITY | YEAR | PERCENTAGE |
| 10TH | GUJARAT SECONDARY &HIGH. SEC. BOARD . | 2011 | 74.20 |
| 12TH | GUJARAT SECONDARY &HIGH. SEC. BOARD | 2013 | 70.93 |
| B.COM | VEER NARMAD SOUTH GUJARAT UNIVERSITY | 2016 | 6.35/10-CGPA |

# EDUCATIONAL BACKGROUND.

# COMPUTER PROFICENCY

OPERATING SYSTEM : WINDOWS - 10 ,XP , VISTA

APPLICATION SOFTWARE : MS OFFICE (MS WORD) , SPREAD SHEET (MS EXCEL) ,

 POWER POINT , INTERNET BROWSER .

ACCOUNTING PACKAGE : TALLY ERP – 9 , GST LEARNING FOR.

 TALLY ERP- 9 SOLUTION PVT LTD.

 UDHNA , SURAT.

 CERTIFICATE NO : 192019438

# EMPLOYMENT HISTORY.

 IRFAN TEXTILE

 ACCOUNTANT /OFFICE ASSISTANT

 DEC , 05, 2017 TO PRESENT.