

# DIWAKAR SINGH BISHT

Malla Gorakhpur, sakhawat Ganj Tikoniya, Haldwani  
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## CAREER OBJECTIVE

Forward-thinking individual with refined interpersonal and multitasking skills. Looking to join a progressive organization as an insurance agent to provide high end administrative support in the insurance company.

## EXPERIENCE

- **Aegis LTD** 2009 - 2011  
Customer care Executive  
Taking calls on behalf of MTS telecom network.
- **Policy bazaar Gurgaon.** 2011 - 2014  
Senior business Associate  
  
Making call to the customers and sale the best policy to them. I worked for General insurance department.
- **EXL service.com** 2015 - 2017  
Customer care officer  
  
I worked with Complaint Team of Scottishpower and take care of the customer's complaint. Scottish Power is a utility provider company in United Kingdom.
- Currently I am working with HDFC Life since 4 November 2019.

## EDUCATION

- **IACM smartlearn institute New Delhi**  
Computer Networking  
89%  
2011
- **MJP Ruhailkhand University Bareilly UP**  
Graduation 44%  
2007

## TECHNICAL SKILLS

- Social Media, Relationship Building, Presentation, Customer Needs Analysis, Communication.
- Customer service, Planning, Prioritizing, Teamwork, Time management, Work-life balance.
- Windows operating system, MS office, Excel , Telly 9 , GST.

## INTERESTS

- Net surfing,
- Playing outdoor Games,
- Doing My Taekwondo practice, Travelling.
- Reading stories

## PERSONAL STRENGTHS

Flexibility and Adaptability, Learning agility, Positive Attitude, Teaching, Creativity, Leadership, Responsible, Goal oriented, Team Work, Organization behaviour.

## PERSONAL PROFILE

- Date of Birth : 19/05/1983
- Marital Status : Married
- Nationality : Indian
- Known Languages : English and Hindi
- Hobby : Watching TV, listening soft music, Facebook etc.
- Passport : No



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