

Dear Sir/Madam,

- i. Myself Asim Budhan Shah I am Graduate student in Commerce from DR.Babasaheb Ambedkar Marathwada University Aurangabad. Presently I am working as a Account Department Taiyo Nippon Sanso India Ltd Aurangabad I am confident of my knowledge I would certainly be able to contribute my share to Development of your organization, if provided an opportunity. Details of my educational And experience are enclosed in my CV.

Thanking you Sir/Madam

Sincerely,
Asim

Budhan Shah

Career Objective:

- i. To work for an organization which provides me the opportunity to improve my skills and
- ii. Growth along with the organization objective

Industrial experience:

- i. Eight Months experience in Account department on Taiyo Nippon Sanso India Ltd Aurangabd.
- ii. 8 yrs experience for production department on Linde india ltd Taloja midc new mumbai

Work Experience:

- i. Maintaining company records of invoices, payments and transactions,
- ii. invoices and purchase orders and process cheques and keep filing and invoice
- iii. monitoring systems up to date. etc

Educational Qualifications:

- I. B.Com from Rajshree Shau College Paradh agr:55.
(B.A.M.University Aurangabad), - 2012
- II. Sr. Secondary from Rajshree shau college paradh,
agr:62.83% (Aurangabad Board),-2008
- III. Secondary from Shree shivaji high School Buldhana
agr:57.46% (Amravati Board), - 2005

Technical Qualifications:

- i. Good Hands on Experience in MS Office (MS-Word, MS Excel,)
- ii. Information Technology Certificate issued by MSBTE & Tally ERP9

Personal Details:

- i. Name Asim Shah
- ii. Father's name Budhan Shah
- iii. Date of Birth 07/03/1988
- iv. Marital status married
- v. Languages known English, Marathi & Hindi
- vi. Permanent Address Vidharbh Housing Society Ward
No
13 Buldhana 443001 (MH)

Vii. Current Address

: kotwalpura mill corner Aurangabad 431001

Email: asimraj88@gmail.com

Mobile no: 9579936675

Declaration:

I hereby declare that the above written particulars are true to the best of my knowledge and belief.

Place: Aurangabad

Date:

(Asim Shah).