**Kunduru Abhishek**

 Guntur, INDIA

 Mobile: +91 9553662929| E-Mail: **kunduruabhishek.aj@gmail.com**

**CAREER OBJECTIVE**

To be a part of an organization and team where the skills acquired would help in value add in growth and improvement of the process, business at the same time, providing an opportunity for self-improvement through a continuous learning process.

**EDUCATION**

* Master of Business Administrator from JNTU Ananthapur - 2016
* Bachelor of Commerce from ANU Guntur - 2014

**CERTIFICATIONS & TRAININGS**

* Trained in CMS 1.0 and CMS 2.0
* Trained in MS Excel Intermediate

**TECHNICAL SKILLS**

Operating System : MS Windows

Packages : Proficiency in MS Office Suite (Word, Excel, & PowerPoint)

Applications : MS Outlook, Internet & E-Mail, HTML, DBMS

Soft Skills : Experienced in LOB Calls and Auditing (Quality Check)

 **WORK EXPERIENCE**

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| --- | --- | --- |
| **Organization** | **Designation** | **Duration** |
| Deloitte Tax Services | Tax consultant | May 2018 – Jan 2020 |
| Wells Fargo India Solution | Financial Analyst | Aug 2016 - May 2018 |

**KEY DELIVERABLES**

 **As a Tax consultant**

The process deals with a Tax compliance and filing of Tax returns of residents and Non-residents of Individual clients in the Europe region. It deals with various clients while they are in assignment and includes Individual Tax returns filing, Special Tax status and filing Tax returns to the authorities. It also deals with the analysis of Social security process while the clients are in assignment

* Complying to various Tax laws and follow the guidance and controls of the Company policies while filing returns
* Interact with stake holders to seek resolution before proceeding with processing
* Produce quality work while meeting deadlines as well as client deliverables for audit and Tax practitioners
* Support additional projects and various teams
* Create, format, edit and finalize on complex business documents such as audit reports, tax return filing and other client deliverables

**As a Financial Analyst**

The process deals with Commercial Mortgage Industry in the US region and involves analysis of Cash Flow statement analysis to evaluate the performance and repayment capability of the loan. It deals with evaluation and calculation of Occupancy percentage of the property and OSAR report preparation to know the Debt Service coverage ratio of the property. Analysis of Rent rolls and operating statements of the property and the immediate effects of OSAR report and reporting of the same to LOB

* Responsible for meeting my production and quality numbers in the processes.
* Manage & Coordinate the adhoc projects with timely delivery and accuracy
* Conducting process training for new folks & refresher sessions for low performers.
* Quality Check (QC) for the team processes and also conducting error analysis.
* Support Underwriting team who deals with Financial modeling and Portfolio Surveillance
* Work and support the additional process of CRT (Communication Recognition and Training)
* Initiating audio/video conferences for all the process specific doubts and clarifications with the onshore team.

**ACHIEVEMENTS**

* Consecutively achieved Top Performer during the Year in 2016 & 2017 at Wells Fargo India solutions
* Received Champion Award and Achieving Excellence Awards for consistent performance at Wells Fargo
* Received Above & Beyond and Riser awards during 2017 and 2018 for consistency in the quality at Wells Fargo India Solutions
* Received multiple shared success from Onshore for Multi-tasking, Flexibility, Innovation & Ownership

 ***References are available upon request***