***Curriculum - vitae***

**Address**

**Nand Nagari Gali No 02**

**Near Old Railway Kabin**

**Modinagar: 201204**

**Distt: Ghaziabad**

**Contact No : 08449948974**

***ANKIT KUMAR***

**Carrier Objective:**

* Seeking challenging job responsibility that will enable me to contribute my

Knowledge and skill to promote and achieve the objective of organization.

**academic qualification:**

* B.Com Passed from C.C.S University Meerut2017.
* Intermediate Passed From UP Board in Allahabad 2014.
* High school passed From UP Board in Allahabad 2012.

**Computer Qualification:**

* Computer Basic Course 3 Month From **sai computer centre** **Modinagar.**

(Ms. Word, Ms. Excel 2007).

* Computer Tally (9.0) 6month Course From **sai computer centre modinagar.**

**Experience:**

* 6 Month Working Experience (1 Aug 2015 to 31st Jan 2016) As An Assistant Accountant (Tally ERP 9) in **Hi –Focus CC TV India** Laxminagar Delhi-92.
* As An Assistant Accountant For (14 Apr 2016 to 31st Oct 2019) in **Shringaar Marketing &** **Retails** Shastri nagar Meerut (UP)
* Current Working As A Accountant For 1 Nov 2019 in **Shringar Trading co.**

Delhi Road Meerut (U.P)

**WORKING PROFILE:**

* Daily Voucher Entry
* Contra, Payment, Receipt, Journal ,
* Sale Bill, Purchase Bill, Debit Note, Credit Note Voucher etc.
* Daily Report Out Standing Sundry Creditors and Sundry Debtors
* Prepare the report in Excel
* Online Working For Amazon, Flipkart, Snapdeal ,Paytm
* Prepair GST Rerurn
* Prepair Online Working Tds Return
* Prepair Salary Sheet In Excel
* Manufacturing Entry In Tally ERP.9
* Price List In ERP.9

**Hobbies:**

* Bounding With Collegeg
* Songs
* Playing Cricket

**Strength**

* Self Confidence
* Positive Thinking

**Personal Profile:**

**Father ‘s Name :** Shri Mahesh Chand

**Date Of Birth :** 10/02/1998

**Marital Status :** Unmarried

**Gender :** Male

**Nationality :** Indian

**I hereby declare that all the information provided above is true to my knowledge.**

**Date:**

**place : (ANKIT KUMAR)**