

## RESUME

VIKAS ASHOK GAIKWAD

**Email:-** vikasgaikwad2621987@gmail.com

**Cell. No:-** 08308399708.

### **CAREER OBJECTIVE**

To secure a successful career in the field of ITI utilizing my skills and my strengths which will help me to achieve my career goals and be an asset to my organization.

### Educational Qualification

Sr.No.	Exam /	Board/ Univercity	Passing year	Percentage/gread
1.	S.S.C.	Latur	2005	68.40%
2.	H.S.C.	Latur	2007	81.83%
3.	B.A. (Arts)	YCMOU NASHIK	2014	65.08%
4.	ITI (COMPUTER OPRATOR & PROGRAMMING ASSISTANT)	DVET MUMBAI	2014	79%



### **OTHER COURSE :-**

#### **TYPING :-**

**ENGLISH 40 WPM.**

**MARATHI 30 WPM.**

## **Work Experience**

❖ **ETHNICITY - PHOENIX MARKETCITY, VIMAN NAGAR,PUNE-14**

**Designation : As a Ware House Executive**

**PERIOD : 1/06/2015 TO 28/01/2019.**

**Role :-**

- ☐ **Inward & outward process**
- ☐ **Data Analysis**   ☐ **MIS Update**
- ☐ **Cashier Point**
- ☐ **Documentation.**

❖ **Reliance digital - Reliance digital , Vishal Mega Mart ,**

**Fatima Nagar , Pune.**

**Designation : As a Commercial Associate (K3)**

**PERIOD : 18/02/2019 TO Till date**

**Role :-**

- **Banking**
- **Finance entry**
- **Documentation**
- **Pity Cash report**
- **Cashier Point**

## **PERSONAL DETAILS**

- **Name** : Vikas Ashok Gaikwad
- **DOB** : 26/02/1987
- **Blood group** : B<sup>+</sup>
- **Marital status** : Unmarried
- **Nationality** : Indian
- **Languages** : Marathi, Hindi & English
- **Personality** : Workaholic and Convincing
- **Hobbies** : Playing cricket , Listening Music
- **Areas of interest** : Office Management, Computer Operating
- **Current Address** : Avinda Nivas, Yashwant Nagar, Lane No. 1  
  
Nr. Datta Hotel , Kharadi, Pune - 411014.
- **Permanent Add** : A/P Pargaon.(Mote) Tq. Washi,  
Dist. Osmanabad. Pin code :- 413526.

## **Declaration**

**I, hereby, declare that all the information provided in my resume is true to the best of my knowledge.**

**DATE :**

**Signature**

**PLACE :**

**Vikas Ashok Gaikwad**