**Santosh.R.Sarankar,**

**Kamptee Colliery No.4**

**Tahsail, Parseoni,**

**Dist, Nagpur.**

**Contact No: 918007559350**

**Email: srsarankar50@gmail.com**

***Personal Details :-***

 **Name :- Santosh.R.Sarankar**

 **Father Name :- Shri.Ramesh.G.Sarankar**

 **Date of Birth : - 22 May 1990**

 **SEX :- Male**

 **Marrital Status :- Unmarried**

 **Nationality :- Indian**

 **Language Known :- Hindi , Marathi & English**

***Educational Qualification : -***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **EXAMINATION** | **SCHOOL / COLLEGE** | **PERCENTAGE** | **BOARD / UNIVERSITY** |  |
| **S.S.C.** | **Z.P.HIGH SCHOOL** | **48 %** | **PUNE BOARD** |  |
| **H.S.S.C.** | **S.K.P.COLLEGE** | **57 %** | **PUNE BOARD** |  |
| **B.COM** | **S.K.P.COLLEGE** | **45 %** | **NAGPUR UNIVERSITY** |  |
|  |  |  |  |  |

***Other Qualification :-***

1. ***Computer Course* :-**
2. **Tally ERP.9**
3. **MSCIT**

***Experiences :-***

1. **I have worked with Chartered Accountan Zoeb Aanwar & Co. since Five Years as an Accountant & Computer operator.**

**The details of works are as follow:-**

1. **Accounting of proprietorship, Partnership firm & non - profit organizations.**
2. **Preparation GST Liabilities**
3. **Preparation and Filling of GSTR-3B**
4. **Preparation and Filling of GSTR-1**
5. **Preparation and Filling of GSTR-4**
6. **Preparation and Filling of GSTR-9**
7. **Preparation and Filling CMP-08**
8. **GSTR-2A Reconciliation**
9. **Preparation of MVAT E-Returns (form 231) & CST Form E(III).**
10. **Assisting in tax audit & MVAT audit.**
11. **Various computation & Report in excel work sheet.**
12. **Preparation service Tax working**
13. **Prepare Professional Tax Returns form iiiB**

**At present, I am working with Chartered Accountant .Zoeb Anwar & Co.**

**Add.Dhantoli, Nagpur,M.H (Accountant and Tax Practitioner)**

***Declaration : -***

**I hereby declare that the information made in this application are true, complete and correct to the best of my knowledge and belief.**

**Date:-22/11/2019**

**Place:- Nagpur.**