



I am Harsh Maheta, **Creative Designer & HR Management**

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With having experience of 5 Years in one organization it help me to build my self with Designing as well as management skills which give me to build up my skills as well knowledge level beyond the capacity of requirement. I was responsible for not only branding work but also I was taking care of HR management and Social media Marketing and it build my level which make me to take challenges in revenue generating and building the class level of my current organization and with this I make sure that next job or next organization which will give me the chance it will help me as well as team to get better output.

Mosaic Workskills Pvt. Ltd

2019 to present

Executive Social Media Designer & HR Management

Responsible for the Branding, Logo Design, Stationary, Recruitment Interview Session, Salary Management, Social Media promotion etc

Mosaic Workskills Pvt. Ltd

2017 to 2019

Graphic Designer

Responsible for the Graphic Design & Branding, Logo Design, Stationary, Packaging, Social Media promotion, Presentations and Support UI teams.

Mosaic Workskills Pvt. Ltd

2015 to 2017

Executive DTP Operator & Marketing Management

Responsible for banner, Pamphlet, Marketing Collateral, Vendor Management, Client Converting, Event Management, Event handling, Counselling etc

Education Qualification :

Patel Group of Institutions, Indore

2016 - 2018

Master of Business Administration

HR management, Marketing Communication, Collateral and Branding Management Effective Writing, Business Client Making, Vendor Management etc

Arena Animation

2012 - 2016

Graphic Designing & Animation Multimedia

Adobe Photoshop, Adobe Illustrator, Corel draw, Social Media Marketing Branding, Collateral Making, UI Design

Christian Eminent Academy, Indore

2012 - 2015

Master of Business Administration

Basic level of Marketing, Branding management, Client Relationship as well as HR management, Accounting, Business Development Executive

Higher School - XII

2011-2012

BCG Higher Secondary School, Dewas

Covered Commerce Subject as well basic project working

Higher Secondary - X

2008-2009

Ebenezer H. S. School, Dewas

Covered Subject which are essential

Skills and Languages

Visual Ideation	Adobe Photoshop	English (Fluent)
Typography	Adobe Illustrator	Hindi (Conversational)
Print Design & Packaging	Corel Draw	
Logo Design	Social Media Marketing	
Complete Brand Identity	Client Management	

Project I Covered :-

PMKVY - Pradhan Mantri Kaushal Vikas Yojana 2015 – Present

- Responsible for all marketing works (Branding, Advertising, Mobilization, Admission, Data Collecting)
- Handle the admission process with mobilization team
- Responsible for all the marketing collaterals
- Develop the advertisement section
- Collaborate with digital marketing team for online promotion

DDUGKY - Din Dayal Upadhyaya Gramin Kaushal Yojana 2018 – Present

- Responsible for all marketing works (Branding, Advertising, Mobilization, Admission, Data Collecting)
- Admission process
- Counselling
- Marketing
- Mobilization
- Interview training

PMKVY 2.0 - Pradhan Mantri Kaushal Vikas Yojana 2018 - 2021

- Free of cost training for 10 the class student
- Interview training, Management, Counselling
- time management training
- NSDC Skill Job fair management
- Branding as well Event management

Achievements :-

Increasing in the experience level make me sure to analyse my skill as well as it make in the eye contact of my organization through which they provide me this two :-

- ▶ Creative Corner of year 2018
- ▶ Creative Corner of year 2019

Personal Profile

Date of birth : 28 - April - 1993

Gender : Male

Marital status : Single/Unmarried

Nationality : Indian

Project Link for reference

- https://www.facebook.com/mosaicworkskills/?ref=br_tf
- <http://www.mosaicnetwork.in/featuredcourses.html#pmkvv>

I would like to mention that each and every information which are mention in this CV are properly analysed and even I would like to confirm that if any error occur in this information for that I would be responsible for this and I would like to thanks to you to for giving some precious time for my CV.

Thanks for your time

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