



RAJAT REWRI

Salesforce Certified
Administrator

CONTACT

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CERTIFICATIONS

- Salesforce Certified Administrator: Issued in Sep 2020, CERT ID – 21480699

TECHNICAL SKILLS

Salesforce Administration

Salesforce Sales Cloud

Salesforce Service Cloud

Workflows

Triggers Process

Builder SOQL

& SOSL

Data Modelling

HTML

CSS

Core Java

C Language

CAREER OBJECTIVE

Hard-working professional with 1.7 years of experience and a proven knowledge of Salesforce Platform. Aiming to leverage my skills to successfully fill the Salesforce Admin+Developer role at your company.

PROFESSIONAL EXPERIENCE

SALESFORCE ADMIN

Capgemini Pvt. Lim., Mumbai, Maharashtra /April 2019 – Present

- Understanding the Salesforce CRM platform
- Handling all basic administrative functions including user account maintenance, reports and dashboards, workflows and other routine tasks
- Coordinate the evaluation, scope and completion of new development requests.
- Creation of Reports and Dashboards to Stay Updated on Project Timelines
- Worked on Apex, Triggers, LWC, Visualforce Pages, Data Modelling.
- Worked on Salesforce Automation tools (Workflows, Process Builder, Approval Process)
- Have knowledge of Case Management, Campaign Management, Queues
- As a Salesforce Administrator, I have worked on Sales Cloud and Service Cloud
- Proficient in Security and access management in Salesforce (Profiles, Permission Sets, OWD, Roles, Sharing Rules, Merge Accounts, Manual Sharing, Integration User, Data Export)
- Designed, setup and maintained Salesforce Standard Objects, Custom Objects and Junction objects

INTERPERSONAL SKILLS

- Disciplined, dedicated and hardworking with an ability to easily adapt to changing work environments and
- Good Inter-Personal and Communication Skills.
- Good team working ability

HOBBIES

Watching and Playing Cricket
Traveling
Listening to Music

EDUCATION

| Qualification | University | School/ College | Year of Passing | Aggregate |
|------------------|--------------------------|---|--------------------|-----------|
| B.E(CSE) | Chandigarh University | University Institute of Engineering , Mohali | 2017 | 61 |
| 12 th | CBSE | Rising Star Sr. Sec. School, Delhi | 2013 | 64 |
| 10 th | CBSE | Rising Star Sr. Sec. School, Delhi | 2011 | 83 |